

# BOARD MEETING MINUTES



Georgia Nonpublic Postsecondary  
Education Commission

<b>DATE</b>	Tuesday, August 18, 2020
<b>TIME</b>	1:00 PM
<b>LOCATION</b>	Via Zoom Teleconference
<b>PURPOSE</b>	Special Called Commission Meeting

<b>Meeting Chair</b>	Mollie Cohen
<b>Meeting Title</b>	Board of Commissioners
<b>Members Present</b>	<ol style="list-style-type: none"> <li>1. Mollie Cohen, <b>Chair</b>, <i>At-Large Post #2</i></li> <li>2. Karen Gilbert, <b>Vice Chair</b>, <i>Exempt Institution Representative</i></li> <li>3. Toby Hinton, <b>Secretary</b>, <i>Degree-Granting Institution Representative</i></li> <li>4. Ryan Blythe, <i>Certificate-Granting Institution Representative</i></li> <li>5. Amanda Shailendra, <i>At-Large Post #4</i></li> <li>6. Holly Kirbo, <i>At-Large Post #5</i></li> <li>7. Norma Nunez-Cortes, <i>At-Large Post #6</i></li> <li>8. Dr. Arthur Vaughn, <i>At-Large Post #7</i></li> </ol>
<b>Members Absent</b>	<ol style="list-style-type: none"> <li>1. Victoria Agyekum, <i>At-Large Post #1</i></li> <li>2. Lee Todd, <i>At-Large Post #3</i></li> </ol>
<b>Staff Present</b>	Kirk Shook, Executive Director Dr. Laura Vieth, Deputy Director Shirlene Mitchell, Office Manager Pat Neri, Program Manager Maggie Rivers, Program Manager Phil Embry, External Auditor Chad Woodard, Regulatory Specialist Hannah Morris, Intern
<b>Visitors</b>	Kristen Settlemire, Office of the Attorney General Brian Annino, GSFC General Counsel

## 1. CALL TO ORDER AND INVOCATION

Chair Cohen called the meeting to order at 1:05 PM and gave the invocation. Chair Cohen called the roll. Eight members were present and a quorum was declared.

## 2. WELCOME/INTRODUCTION OF VISITORS

Chair Cohen welcome all the guests and visitors on the teleconference.

## 3. APPROVAL OF AGENDA

Commissioner Shailendra moved to adopt the Agenda for the August 18, 2020 Special Called Commission Meeting of the Georgia Nonpublic Postsecondary Education Commission. Commissioner Vaughn seconded the motion.

Upon unanimous vote, it was **RESOLVED** that the Agenda for the August 18, 2020 Special Called Commission Meeting of the Georgia Nonpublic Postsecondary Education Commission be adopted.

## 4. APPROVAL OF FY22 AGENCY BUDGET SUBMISSION

Executive Director Shook presented the FY22 Agency Annual Operating Budget proposal to be submitted to the Governor's Office of Planning and Budgeting. He explained that Governor Kemp requested no additional cuts and that budgets for FY22 remain the same as FY21. The following budget proposal and object classes were presented for approval:

NONPUBLIC POSTSECONDARY EDUCATION COMMISSION

Annual Operating Budget Request  
FY22

FY22 NPEC  
Annual Operating Budget Request

300 - Personal Services	\$841,692
301 - Regular Operating Expenses	\$25,712
304 - Equipment	\$3,104
305 - Computer Charges	\$677
306 - Real Estate Rentals	\$28,391
307 - Telecommunications	\$3,189
312 - Contracts	\$3,000
	<b>\$905,765</b>

Commissioner Vaughn moved to adopt the NPEC FY22 Agency Budget Request Proposal. Commissioner Nunes-Cortes seconded the motion. Upon unanimous vote, it was **RESOLVED** that the NPEC FY22 Agency Budget Request Proposal be adopted.

**5. EXECUTIVE DIRECTOR REPORT**

*Presented by Kirk Shook, Executive Director*

- Updated Strategic Plan (FY21-24)
- FY20 Performance Measures report

No approval required for this report.

**6. OTHER BUSINESS**

The next Quarterly Commission Meeting is October 26, 2020, 2020 at 1pm at Herzing University/Atlanta, 50 Hurt Plaza SE, Suite 400, Atlanta, GA 30303.

**7. PUBLIC COMMENTS**

Chair Cohen opened the floor for any public comments and none were made.

**8. ADJOURN**

Commissioner Hinton moved to adjourn the meeting. Commissioner Kirbo seconded the motion.

There being no further business, the meeting adjourned at 1:16 PM.

**COMMISSION CHAIR APPROVAL:**

  
Mollie Cohen (Oct 29, 2020 10:55 EDT)

*Signature*

Oct 29, 2020

*Date*

**COMMISSION SECRETARY APPROVAL:**

  
Toby Hinton (Oct 29, 2020 13:22 EDT)

*Signature*

Oct 29, 2020

*Date*










# Aug 18, 2020 Special Called Commission Minutes

Final Audit Report

2020-10-29

Created:	2020-10-27
By:	Kirk Shook (kshook@gnpec.ga.gov)
Status:	Signed
Transaction ID:	CBJCHBCAABAA6FXUyOvXWupvHvkzChPimBLjU7jxLSsE

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