

# BOARD MEETING MINUTES



Georgia Nonpublic Postsecondary  
Education Commission

<b>DATE</b>	Tuesday, August 27, 2021
<b>TIME</b>	11:00 AM
<b>LOCATION</b>	Via Zoom Teleconference
<b>PURPOSE</b>	Special Called Commission Meeting

<b>Meeting Chair</b>	Toby Hinton
<b>Meeting Title</b>	Board of Commissioners
<b>Members Present</b>	<ol style="list-style-type: none"> <li>1. Toby Hinton, <b>Chairman</b>, <i>Degree-Granting Institution Representative</i></li> <li>2. Norma Nunez-Cortes, <b>Vice Chair</b>, <i>At-Large Post #6</i></li> <li>3. Amanda Shailendra, <b>Secretary</b>, <i>At-Large Post #4</i></li> <li>4. Ryan Blythe, <i>Certificate-Granting Institution Representative</i></li> <li>5. Dr. Drew Van Horn, <i>Exempt Institution Representative</i></li> <li>6. Pranay Udutha, <i>At-Large Post #1</i></li> <li>7. Doug Roper, <i>At-Large Post #2</i></li> <li>8. P.K. Martin, <i>At-Large Post #3</i></li> <li>9. Holly Kirbo, <i>At-Large Post #5</i></li> <li>10. Kate Patterson, <i>At-Large Post #8</i></li> </ol>
<b>Members Absent</b>	<ol style="list-style-type: none"> <li>1. VACANT, <i>At-Large Post #7</i></li> </ol>
<b>Staff Present</b>	Kirk Shook, Executive Director Dr. Laura Vieth, Associate Executive Director Adam Hawk, Division Director Pat Neri, Program Manager Maggie Rivers, Program Manager Phil Embry, External Auditor James Cheek, Regulatory Specialist Shirlene Mitchell, Office Manager
<b>Visitors</b>	Isabella Lugo, Office of the Attorney General Erin Greenberg, Office of Planning and Budgeting

## 1. CALL TO ORDER AND INVOCATION

Chairman Hinton called the meeting to order at 11:02 AM and called the roll. All members were present and a quorum was declared.

## 2. WELCOME/INTRODUCTION OF VISITORS

Chairman Hinton welcome all the guests and visitors on the teleconference.

## 3. APPROVAL OF AGENDA

Commissioner Kirbo moved to adopt the Agenda for the August 27, 2021 Special Called Commission Meeting of the Georgia Nonpublic Postsecondary Education Commission. Commissioner Shailendra seconded the motion.

Upon unanimous vote, it was **RESOLVED** that the Agenda for the August 27, 2021 Special Called Commission Meeting of the Georgia Nonpublic Postsecondary Education Commission be adopted.

## 4. APPROVAL OF FY23 AGENCY BUDGET SUBMISSION

Executive Director Shook presented the FY23 Agency Annual Operating Budget proposal to be submitted to the Governor's Office of Planning and Budgeting. He explained that Governor Kemp requested no additional cuts and that budgets for FY23 remain the same as FY22. The following budget proposal and object classes were presented for Commission approval pursuant to O.C.G.A. § 45-12-78:

**NONPUBLIC POSTSECONDARY EDUCATION COMMISSION**

**Annual Operating Budget Request**  
*FY23*

<i>FY23 NPEC Annual Operating Budget Request*</i>	
300 - Personal Services	\$842,381
301 - Regular Operating Expenses	\$33,204
304 - Equipment	\$2,104
305 - Computer Charges	\$1,677
306 - Real Estate Rentals	\$0
307 - Telecommunications	\$6,189
312 - Contracts	\$5,000
	<b>\$890,555</b>

Commissioner Van Horn moved to adopt the NPEC FY23 Agency Budget Request Proposal. Commissioner Blythe seconded the motion. Upon unanimous vote, it was **RESOLVED** that the NPEC FY23 Agency Budget Request Proposal be adopted.

**5. EXECUTIVE DIRECTOR REPORT**

*Presented by Kirk Shook, Executive Director*

- FY21 Performance Measures
- FY22-24 Strategic Plan
- Hearing Request, Realtime Voice Academy

No approval required for this report.

**6. OTHER BUSINESS**

The next Quarterly Commission Meeting is October 25, 2021 at 1pm at Helms College/Augusta, 3145 Washington Rd, Augusta, GA.

**7. PUBLIC COMMENTS**

Chairman Hinton opened the floor for any public comments and none were made.

**8. ADJOURN**

Commissioner Martin moved to adjourn the meeting. Vice Chair Nunez-Cortes seconded the motion.

There being no further business, the meeting adjourned at 11:33 AM.

**COMMISSION CHAIR APPROVAL:**

  
Toby Hinton (Oct 28, 2021 11:59 EDT)

*Signature*

**Oct 28, 2021**

*Date*

**COMMISSION SECRETARY APPROVAL:**

*Amanda Shalendra*

*Signature*

**Oct 28, 2021**

*Date*









# Aug 27, 2021 Special Called Commission Minutes

Final Audit Report

2021-10-28

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