



GEORGIA NONPUBLIC POSTSECONDARY EDUCATION COMMISSION

Newsletter / December 2025

GNPEC HOLIDAY CLOSURES

As the holiday season approaches, please be advised of the following GNPEC office closures. To ensure uninterrupted support from the Regulatory Specialist (RS) team and to avoid any missed deadlines, we kindly request that all necessary communications be submitted in advance of these dates:

- December 24 – Office will close early
- December 25–26 – Office closed
- December 31 – Office will close early
- January 1 – Office closed

Thank you for your attention to this schedule and for planning accordingly. Please reach out with any questions or if assistance is needed prior to these closures.

COMMUNICATION

For accurate record-keeping, please use the main Comment section in EDvera when communicating with your assigned Regulatory Specialist (RS) regarding submitted documents (e.g., Renewal of Authorization Application, Personnel Data Inventory form, Program Application).

Renewal of Authorization Application

Submission Review **Comments 0** Status **Pending Rs Approval**

Important Reminder: Comments entered in the comment box located at the bottom of individual tabs within the Renewal of Authorization Application do not trigger notifications to the Regulatory Specialist. Notifications are only sent when comments are posted in the main Comment box at the top of the application or when the document is reverted back to the Regulatory Specialist.

Thank you for your cooperation in helping us maintain clear and efficient communication.

CHANGES COMING TO EDVERA SOON

A new user view will soon be available in EDvera. When you login, you will now be directed to the *Documents* page instead of your general institution profile dashboard. The *Profile* can still be accessed via the left-hand side navigation bar under *Institution* along with *Programs* and *Users*.

Additionally, the *Certificate of Authorization* will only be accessible from either the *Document Archive* on the *Documents* page or the *Approvals* page on the left-hand side navigation bar. These were previously accessed through *In-Progress*, so make sure to look through your *Document Archive* to locate these approvals when the new changes go live.

REMINDERS FOR RENEWALS

Timely Renewal of Authorization and Fees:

Please be reminded that a complete Renewal of Authorization Application and applicable fees are due at least 60 days prior to your institution's authorization expiration date. If your institution requires an invoice, please be sure to submit early and communicate this request to your Regulatory Specialist so that fees are calculated correctly first.

Submission of application and fee(s) after the due date but prior to 30 days before expiration will be assessed a 25% late fee on the Authorization and TGTF Fees, if applicable. Submission of application and fee(s) within 30 days of the expiration will be assessed a 50% late fee on the Authorization and TGTF Fees, if applicable. Automatic revocation of authorization will result if the Renewal of Authorization Application and all applicable fees are not received by the expiration date. Should the institution seek to regain authorization, it must apply as a new institution (Initial Authorization Application) including being subject to all appropriate fees and bonding requirements.

MINIMUM STANDARD OF THE MONTH

Standard 5: Credential

The Minimum Standards provide specific criteria for compliance with the standards set forth in Georgia law. These standards are applied equally to all institutions authorized by GNPEC or seeking to get authorized by GNPEC.

Minimum Standard 5 contains guidelines for certificates, diplomas, and transcripts that are issued to students at the completion of their program. Learn more about this Minimum Standard [here](#).

UPCOMING EVENTS

Renewal Applicant Training (Virtual) – Jan. 6 from 10:00-11:30 AM – contact your assigned RS for more information

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