

BOARD MEETING MINUTES

DATE	Monday, February 27, 2023
TIME	1:00 PM
LOCATION	Virtual Zoom Meeting
PURPOSE	Quarterly Commission Meeting



Georgia Nonpublic Postsecondary
Education Commission

Meeting Chair	Dr. Drew Van Horn
Meeting Title	NPEC Board of Commissioners
Members Present	<ol style="list-style-type: none"> 1. Dr. Drew Van Horn, Chairman, <i>Exempt Institution Representative</i> 2. P.K. Martin, Vice Chairman, <i>At-Large Post #3</i> 3. Kate Patterson, Secretary, <i>At-Large Post #8</i> 4. Toby Hinton, <i>Degree-Granting Institution Representative</i> 5. Ryan Blythe, <i>Certificate-Granting Institution Representative</i> 6. Pranay Udutha, <i>At-Large Post #1</i> 7. Doug Roper, <i>At-Large Post #2</i> 8. Amanda Shailendra, <i>At-Large Post #4</i> 9. Jim Squire, <i>At-Large Post #7</i>
Members Absent	<ol style="list-style-type: none"> 1. Holly Kirbo, <i>At-Large Post #5</i> 2. Dr. Norma Nunez-Cortes, <i>At-Large Post #6</i>
Staff Present	Kirk Shook, Executive Director Adam Hawk, Deputy Director Maggie Rivers, Division Director Pat Neri, Program Manager Mike Kaiser, Program Manager Phil Embry, External Auditor Lily Grant, Regulatory Specialist Warren Albert, Intern
Visitors	Elizabeth Vaughn, AG Stephen DeBaun, GSFC Lisa Hardt, Governor's Office of Planning and Budget Erin Greenberg, GFSC Adam Rutledge, Ralston College Stephen Blackwood, Ralston College

1. CALL TO ORDER AND INVOCATION

Chairman Van Horn called the meeting to order at 1:00 PM and gave the invocation. Chairman Van Horn called the roll, and a quorum was declared.

2. WELCOME/INTRODUCTION OF VISITORS

Chairman Van Horn welcomed all the guests and visitors in attendance.

3. **APPROVAL OF AGENDA**

Vice Chairman Martin moved to adopt the Agenda for the November 28, 2022, Quarterly Commission Meeting of the Georgia Nonpublic Postsecondary Education Commission. Commissioner Hinton seconded the motion. There was no discussion.

Upon unanimous vote, it was **RESOLVED** that the Agenda for the November 28, 2022, Quarterly Commission Meeting of the Georgia Nonpublic Postsecondary Education Commission be adopted.

4. **APPROVAL OF MINUTES**

Secretary Patterson moved to adopt the Minutes from the November 28, 2022, Quarterly Meeting of the Georgia Nonpublic Postsecondary Education Commission with changes. Commissioner Hinton seconded the motion. There was no discussion.

Upon a unanimous vote, it was **RESOLVED** that the Minutes from the November 28, 2022, Quarterly Meeting of the Georgia Nonpublic Postsecondary Education Commission be adopted.

5. **APPROVAL OF QUARTERLY REPORT: TUITION GUARANTY TRUST FUND (unaudited)**

External Auditor Phil Embry reported on the following:

- FY23 2nd Quarter Report (October – December 2022)

Commissioner Squire moved to adopt the Quarterly Report of the Tuition Guaranty Trust Fund for October – December 2022 period, as presented. Commissioner Blythe seconded the motion. There was no discussion.

Upon unanimous vote, it was **RESOLVED** that the Quarterly Report of the Tuition Guaranty Trust Fund for the October – December 2022, as approved by the Board of Trustees of the Tuition Guaranty Trust Fund, **be adopted**.

6. **APPROVAL OF REVISION TO FY23 MEETING CALENDAR**

Secretary Patterson moved to adopt Approval of Revision to FY23 Meeting Calendar, as presented. Commissioner Roper seconded the motion. There was no discussion.

Upon unanimous vote, it was **RESOLVED** that the revision to the FY23 Meeting Calendar **be adopted**. The following changes were adopted:

- Move May 22nd Quarterly Commission Meeting to May 15th

7. **EXECUTIVE DIRECTOR REPORT**

Presented by Kirk Shook, Executive Director

- GNPEC FY23 Operations Budget (2nd Quarter)
- Quarterly Budget Comparison (FY22 Q2 v. FY23 Q2)
- State Talent Partner Planning Session, *Adam Hawk & Maggie Rivers*
- Policy 14 Update, *Adam Hawk*
- Action Research Update

8. **AGENCY OPERATIONS REPORT**

Presented by Maggie Rivers, Division Director

- FY23 2nd Quarter Staff Actions

**Staff Actions* by the GNPEC During the Second Quarter of Fiscal Year
2023 (October 1, 2022 – December 31, 2022)**

No.	Action	Date	Institution	Resolution
1.	Filed Motion	October 26, 2022	Medical Career Specialists, et al (Erudite)	AG Litigation
2	Cease and Desist Email	December 9, 2022	Higher Place Christian University	Agency Review

*Staff actions include warning letters, cease & desist letters, cease & desist emails, student record demand letters, request for AG representation, consumer alerts, legal actions, hearing referral to OSAH, etc.

No approval required for this report.

9. AUTHORIZATION COMPLIANCE REPORT

Presented by Adam Hawk, Deputy Director

- Division Reports
 - FY23 2nd Quarter Newly Authorized Schools Report

**Institutions Initially GNPEC Authorized During the Second Quarter of Fiscal
Year 2023**

(October 1, 2022- December 31, 2022)

	First Date of Authorization	Institution Name	Accreditation Status	Profit Type
1	10/14/2022	Family First Partnership Health Training	Unaccredited	For-Profit
Notes:	Allied Health: Offer one program: Phlebotomy Technician Certificate			
2	10/27/2022	South Georgia Career Center	Unaccredited	For Profit
Notes:	Allied Health: Offer two certificate programs: Medical Assisting and Phlebotomy Technician			
3	10/31/2022	Aspen University	Accredited	For Profit
Notes:	Online out of AZ – Degree programs in Health Care, Education, Leadership, Nursing			
4	11/4/2022	Orthodontic Assistant School of Metro Atlanta	Unaccredited	For Profit
Notes:	Offer one certificate program: Orthodontic Assistant Certification			
5	11/29/2022	Operation Spark	Unaccredited	Non-Profit
Notes:	Offer one certificate program in software development			
6	12/2/2022	Lincoln College of Technology/East Point	Accredited	For Profit
Notes:	This is a branch campus of out of state institution – Degree programs in trades (HVAC, Auto, Welding, Electrical)			
7	12/14/2022	Ambitious A Coding Company	Unaccredited	For Profit
Notes:	Offer one certificate program: Virtual Medical Coder			
8	12/27/2022	Diversity Cyber Council	Unaccredited	Non-Profit
Notes:	Offer three certificate programs in Cybersecurity and general IT			

No approval required for this report.

10. **EXECUTIVE SESSION**

- No executive session was needed for this meeting. Assistant AG Elizabeth Vaughan and General Counsel Stephen DeBaun had nothing to report at this time.

11. **SCHOOL SPOTLIGHT**

- None submitted this quarter

12. **OTHER BUSINESS**

Presented by Dr. Drew Van Horn, Chairman

- The next Quarterly Commission Meeting is May 15, 2023, at 1pm (Georgia Trade School, 4231 Southside Drive, Acworth)


13. **PUBLIC COMMENTS**

- Adam Rutledge, Ralston College
- Stephen Blackwood, Ralston College

16. **ADJOURN**

Vice Chairman Martin moved to adjourn the meeting. Secretary Patterson seconded the motion. There being no further business, the meeting adjourned at 1:37 PM.

COMMISSION CHAIR APPROVAL:


Drew Van Horn (May 17, 2023 10:16 EDT)

Signature

May 17, 2023

Date

COMMISSION SECRETARY APPROVAL:


Kate Patterson (May 17, 2023 10:24 EDT)

Signature

May 17, 2023

Date










2. February 27 2023 Commission Minutes

Final Audit Report

2023-05-17

Created:	2023-05-17
By:	Kirk Shook (kshook@gnpec.ga.gov)
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