



## JULY 2023 NEWSLETTER

### NEWS

#### Updated Schedule of Fees (Approved by Commission Vote on May 15, 2023)- *Effective July 1, 2023*

1. Program Evaluation Fee = \$800 per program regardless of program level
2. TGTF minimum annual fee has been increased from \$150 to \$200
3. Site Visit Fee= \$200
  - a. This fee is assessed in the event a site visit is required outside of the normal renewal of authorization application schedule.
4. Missed Site Visit Fee has been increased from \$100 to \$200

#### Staff Changes

We are pleased to announce the addition of a new contract Regulatory Specialist, Michelle Williams.

Ms. Williams is originally from Mobile, Alabama but has lived in Atlanta for almost ten years. After graduating from Mercer University with an MAT in Early Childhood Education, she taught for several years and served as an integral part of her school's reaffirmation of accreditation. Before that, she worked in the non-profit sector (also within education) and is excited to work again to support education and learning here at GNPEC. Michelle and her husband currently live in Tucker, GA with their daughter, Rosie, and their dog, Sally B.

### REMINDERS

#### Program Change Applications

Please note that a Program Change Application will be required during an institution's Renewal of Authorization application process for authorized programs approved in 2019 and earlier. The purpose of this is to ensure that the currently required supporting programmatic information is on file and meets standards.

#### Change of Location

If your authorized institution is considering a change of location from your currently approved location, you must submit a request to GNPEC **before** moving locations. A visit may be required to ensure the space meets minimum standard requirements before approval may be given to operate in a space different from what was previously approved.

#### Change of Ownership

Please be reminded that [GNPEC Policy](#) requires institutions to notify the commission of a change of ownership within 10 days of the official change of ownership and follow the required steps. Failure to do so will result in the termination of the institution's authorization to operate, and GNPEC will require the new owner to initiate the complete Initial Authorization Application with all applicable fees.

## **Inactivity Policy**

For unaccredited institutions, [GNPEC has defined an inactive program](#) to be an authorized program that has not had any enrolled student for at least two (2) years. Such programs will be inactivated, and institutions will not be permitted to offer that program. If the institution wishes to seek program approval in the future, a New Program Fee and New Program Application will be required.

## **School Spotlight**

If your organization, students, or graduates have received accolades or other recognitions, please share them with GNPEC. We would love to hear about the impactful ways our institutions are serving Georgia!

## **TGTF Fee Payments**

If submitting a physical payment for the TGTF fee, please indicate on the form of payment itself the institution's name and that the payment you are making is for TGTF (in the memo field) to allow for more efficient processing of payment.

## **EDvera Notifications**

Please frequently check the status of your active applications in EDvera to ensure you have not missed an important comment or reversion of your working documents. Although you may have elected to receive notifications, the platform has recently experienced some issues with consistent notifications to users of comments or status changes (such as reverting an application back to the institutional user for edits).

## **LinkedIn**

If you haven't done so already, connect with GNPEC on [LinkedIn](#) for updates, news, and events.

## **UPCOMING EVENTS**

### **Commission Meeting**

The August Commission meeting will be held via teleconference on Monday, August 28, 2023 at 1pm. Public call-in instructions will be posted on the commission website closer to date.

### **Renewal of Authorization Application Training**

The next renewal training will be held virtually on Thursday, August 10, 2023 at 10am. Please contact your institution's Regulatory Specialist if you wish to attend.