

BOARD MEETING MINUTES



Georgia Nonpublic Postsecondary
Education Commission

DATE	Monday, July 26, 2021
TIME	12:45 PM
LOCATION	Via teleconference
PURPOSE	Quarterly TGTF Meeting

Meeting Chair	Toby Hinton
Meeting Title	Board of Trustees of the NPEC Tuition Guaranty Trust Fund
Members Present	Toby Hinton, <i>Chair</i> Norma Nunez-Cortes, <i>Vice Chair</i> Ryan Blythe Kate Patterson Kirk Shook, <i>Secretary (Non-Voting Member)</i>
Members Absent	Amanda Shailendra
Staff Present	Kirk Shook, Executive Director Dr. Laura Vieth, Deputy Director Adam Hawk, GA-SARA Coordinator Phil Embry, External Auditor Shirlene Mitchell, Office Manager James Cheek, Regulatory Specialist/Financial Assessment Coordinator Hannah Morris, Regulatory Specialist Brian Annino, NPEC/GSFC General Counsel
Visitors	Kristen Settlemire, Office of the Attorney General Isabella Lugo, Office of the Attorney General Erin Greenburg, Governor's Office of Planning and Budget Wazir Hossain, GSFC Legal Intern

1. Call to Order and Roll Call

Chair Hinton called the meeting to order at 12:46PM via Zoom. The Roll Call was taken, and a quorum was declared.

2. APPROVAL OF AGENDA

Trustee Patterson moved to adopt the Agenda for the July 26, 2021 Quarterly Meeting of the Board of Trustees of the Tuition Guaranty Trust Fund. Trustee Blythe seconded the motion.

Upon unanimous vote, it was **RESOLVED** that the Agenda of the July 26, 2021 Quarterly Meeting of the Board of Trustees of the Tuition Guaranty Trust Fund be adopted.

3. APPROVAL OF MINUTES

Trustee Patterson moved to adopt the Minutes from the April 26, 2021 Quarterly Meeting of the Board of Trustees of the Tuition Guaranty Trust Fund. Trustee Blythe seconded the motion.

Upon unanimous vote, it was **RESOLVED** that the Minutes from the April 26, 2021 Quarterly Meeting of the Board of Trustees of the Tuition Guaranty Trust Fund be adopted.

4. QUARTERLY REPORT (unaudited): TUITION GUARANTY TRUST FUND

Executive Director Shook reported on the following:

- FY21 4th Quarter Report ending June 30, 2021
- Tuition Guaranty Trust Fund 4th Quarter Yearly Comparison Report

Vice Chair Nunez-Cortes moved to adopt the amended Quarterly Report of the Tuition Guaranty Trust Fund for the twelve-month period ending June 30, 2021. Trustee Blythe seconded the motion.

Upon unanimous vote, it was **RESOLVED** that the Quarterly Report of the Tuition Guaranty Trust Fund for the twelve-month period ending June 30, 2021, be adopted.

5. Executive Director's Report

Executive Director Shook had nothing new to report.

6. FY21 4th Quarter School Closures Report (April 1, 2021 – June 30, 2021)

Presented by Dr. Laura Vieth, Associate Executive Director

No.	Institution Name	Closure Date
1.	Trinity Baptist College (Jacksonville, FL) <ul style="list-style-type: none"> • Accredited by Transnational Association of Christian Colleges and Schools (TRACS) • First authorized June 24, 2014 • Voluntarily closed <ul style="list-style-type: none"> • Closed teaching site in Georgia • GNPEC is in receipt of student records • 0 students were enrolled at time of closure <ul style="list-style-type: none"> • Institution is NC-SARA Approved 	April 1, 2021
2.	New Horizons Medical Institute/Winder (Winder, GA) <ul style="list-style-type: none"> • Accredited by Council on Occupational Education (COE) • First authorized October 22, 2012 • Voluntarily closed • GNPEC is in receipt of student records • 11 students were enrolled at time of closure <ul style="list-style-type: none"> • Transferred to Buford campus 	April 2, 2021
3.	Nova Dental Assisting School (Alpharetta, GA) <ul style="list-style-type: none"> • Unaccredited • First authorized June 1, 2015 • Voluntarily closed • GNPEC is in receipt of student records • 0 students were enrolled at time of closure 	May 10, 2021
4.	University of Phoenix/Atlanta (Atlanta, GA) <ul style="list-style-type: none"> • Accredited by Higher Learning Commission (HLC) • First authorized May 23, 2001 • Voluntarily closed • GNPEC is in receipt of student records • 2 students were enrolled at time of closure <ul style="list-style-type: none"> • Transferred to other Phoenix campuses 	May 28, 2021
5.	SAHP Training (Atlanta, GA) <ul style="list-style-type: none"> • Unaccredited • First authorized September 4, 2019 • Voluntarily closed • GNPEC is awaiting receipt of student records • 0 students were enrolled at time of closure 	June 30, 2021
6.	Spring Hill College (Mobile, AL) <ul style="list-style-type: none"> • Accredited by Southern Association of Colleges and Schools Commission on Colleges (SACSCOC) • First authorized January 1, 2001 • Voluntarily closed <ul style="list-style-type: none"> • Closed teaching site in Georgia • GNPEC is awaiting receipt of student records • 10 students were enrolled at time of closure <ul style="list-style-type: none"> • Institution is NC-SARA Approved 	June 30, 2021

Other Institutions No Longer Authorized

1.	University of Phoenix/Online (Phoenix, AZ) <ul style="list-style-type: none"> • Authorization no longer required due to NC-SARA approval 	May 28, 2021
----	---	--------------

Previously Unreported Closures:

1.	N/A	
----	-----	--

No approval required.

7. ADJOURNMENT

Vice Chair Nunez-Cortes moved to adjourn the meeting. Trustee Blythe seconded the motion.

There being no further business, the meeting adjourned at 12:57 p.m.

**BOARD OF TRUSTEES CHAIR
APPROVAL:**


Toby (Oct 28, 2021 11:07 EDT)

Signature

Oct 28, 2021

Date

**BOARD OF TRUSTEES SECRETARY
APPROVAL:**



Signature

10/25/2021

Date






July 26, 2021 TGTF Minutes

Final Audit Report

2021-10-28

Created:	2021-10-28
By:	Kirk Shook (kshook@gnpec.ga.gov)
Status:	Signed
Transaction ID:	CBJCHBCAABAAjJjh7XaO4I1ByJfl0tQFbkARGeWNbV1B

"July 26, 2021 TGTF Minutes" History

-  Document created by Kirk Shook (kshook@gnpec.ga.gov)
2021-10-28 - 3:04:23 PM GMT- IP address: 99.116.223.85
-  Document emailed to Toby (thinton@brenau.edu) for signature
2021-10-28 - 3:04:55 PM GMT
-  Email viewed by Toby (thinton@brenau.edu)
2021-10-28 - 3:05:05 PM GMT- IP address: 66.249.88.8
-  Document e-signed by Toby (thinton@brenau.edu)
Signature Date: 2021-10-28 - 3:07:43 PM GMT - Time Source: server- IP address: 68.118.118.226- Signature captured from device with phone number XXXXXXXX1184
-  Agreement completed.
2021-10-28 - 3:07:43 PM GMT