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| **DATE** | Monday, July 26, 2021 |
| **TIME** | 12:45 PM |
| **LOCATION** | Via teleconference |
| **PURPOSE** | Quarterly TGTF Meeting |

 **BOARD MEETING MINUTES**



 **Georgia Nonpublic Postsecondary**

**Education Commission**

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| **Meeting Chair** | Toby Hinton |
| **Meeting Title** | Board of Trustees of the NPEC Tuition Guaranty Trust Fund |
| **Members Present** | Toby Hinton, ***Chair*** Norma Nunez-Cortes, ***Vice Chair***Ryan Blythe Kate PattersonKirk Shook, **Secretary** (*Non-Voting Member)* |
| **Members Absent** | Amanda Shailendra |
| **Staff Present** | Kirk Shook, Executive DirectorDr. Laura Vieth, Deputy DirectorAdam Hawk, GA-SARA Coordinator Phil Embry, External Auditor Shirlene Mitchell, Office ManagerJames Cheek, Regulatory Specialist/Financial Assessment CoordinatorHannah Morris, Regulatory SpecialistBrian Annino, NPEC/GSFC General Counsel |
| **Visitors** | Kristen Settlemire, Office of the Attorney GeneralIsabella Lugo, Office of the Attorney GeneralErin Greenburg, Governor’s Office of Planning and BudgetWazir Hossain, GSFC Legal Intern  |

1. **Call to Order and Roll Call**Chair Hinton called the meeting to order at 12:46PM via Zoom. The Roll Call was taken, and a quorum was declared.
2. **APPROVAL OF AGENDA**

Trustee Patterson moved to adopt the Agenda for the July 26, 2021 Quarterly Meeting of the Board of Trustees of the Tuition Guaranty Trust Fund. Trustee Blythe seconded the motion.

Upon unanimous vote, it was **RESOLVED** thatthe Agenda of the July 26, 2021 Quarterly Meeting of the Board of Trustees of the Tuition Guaranty Trust Fund be adopted.

1. **APPROVAL OF MINUTES**Trustee Patterson moved to adopt the Minutes from the April 26, 2021 Quarterly Meeting of the Board of Trustees of the Tuition Guaranty Trust Fund. Trustee Blythe seconded the motion.

Upon unanimous vote, it was **RESOLVED** thatthe Minutes from the April 26, 2021 Quarterly Meeting of the Board of Trustees of the Tuition Guaranty Trust Fund be adopted.

1. **QUARTERLY REPORT (unaudited): TUITION GUARANTY TRUST FUND**

Executive Director Shook reported on the following:

* FY21 4th Quarter Report ending June 30, 2021
* Tuition Guaranty Trust Fund 4th Quarter Yearly Comparison Report

 Vice Chair Nunez-Cortes moved to adopt the amended Quarterly Report of the Tuition Guaranty Trust Fund for the twelve-month period ending June 30, 2021. Trustee Blythe seconded the motion.

 Upon unanimous vote, it was **RESOLVED** that the Quarterly Report of the Tuition Guaranty Trust Fund

 for the twelve-month period ending June 30, 2021, be adopted.

1. **Executive Director’s Report**

Executive Director Shook had nothing new to report.

1. **FY21 4th Quarter School Closures Report (April 1, 2021 – June 30, 2021)***Presented by Dr. Laura Vieth, Associate Executive Director*

|  |  |  |
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| **No.** | **Institution Name** | **Closure Date** |
|  | Trinity Baptist College (Jacksonville, FL)* Accredited by Transnational Association of Christian Colleges and Schools (TRACS)
* First authorized June 24, 2014
* Voluntarily closed
	+ Closed teaching site in Georgia
* GNPEC is in receipt of student records
* 0 students were enrolled at time of closure
	+ Institution is NC-SARA Approved
 | April 1, 2021 |
|  | New Horizons Medical Institute/Winder (Winder, GA)* Accredited by Council on Occupational Education (COE)
* First authorized October 22, 2012
* Voluntarily closed
* GNPEC is in receipt of student records
* 11 students were enrolled at time of closure
	+ Transferred to Buford campus
 | April 2, 2021 |
|  | Nova Dental Assisting School (Alpharetta, GA)* Unaccredited
* First authorized June 1, 2015
* Voluntarily closed
* GNPEC is in receipt of student records
* 0 students were enrolled at time of closure
 | May 10, 2021 |
|  | University of Phoenix/Atlanta (Atlanta, GA)* Accredited by Higher Learning Commission (HLC)
* First authorized May 23, 2001
* Voluntarily closed
* GNPEC is in receipt of student records
* 2 students were enrolled at time of closure
	+ Transferred to other Phoenix campuses
 | May 28, 2021 |
|  | SAHP Training (Atlanta, GA)* Unaccredited
* First authorized September 4, 2019
* Voluntarily closed
* GNPEC is awaiting receipt of student records
* 0 students were enrolled at time of closure
 | June 30, 2021 |
|  | Spring Hill College (Mobile, AL)* Accredited by Southern Association of Colleges and Schools Commission on Colleges (SACSCOC)
* First authorized January 1, 2001
* Voluntarily closed
	+ Closed teaching site in Georgia
* GNPEC is awaiting receipt of student records
* 10 students were enrolled at time of closure
	+ Institution is NC-SARA Approved
 | June 30, 2021 |

**Other Institutions No Longer Authorized**

|  |  |  |
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| 1. | University of Phoenix/Online (Phoenix, AZ)* + Authorization no longer required due to NC-SARA approval
 | May 28, 2021 |

**Previously Unreported Closures:**

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| 1. | N/A |  |

No approval required.

1. **ADJOURNMENT**

Vice Chair Nunez-Cortes moved to adjourn the meeting. Trustee Blythe seconded the motion.

There being no further business, the meeting adjourned at 12:57 p.m.

**BOARD OF TRUSTEES CHAIR BOARD OF TRUSTEES SECRETARY**

**APPROVAL: APPROVAL:**

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*Signature Signature*

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 *Date Date*