



MARCH 2023 NEWSLETTER

REMINDERS

Change of Location

If your authorized institution is considering a change of location from your currently approved location, you must submit a request to GNPEC **before** moving locations. A visit may be required to ensure the space meets minimum standard requirements before approval may be given to operate in a space different from what was previously approved.

Change of Ownership

Please be reminded that [GNPEC Policy](#) requires institutions to notify the commission of a change of ownership within 10 days of the official change of ownership and follow the required steps. Failure to do so will result in the termination of the institution's authorization to operate, and GNPEC will require the new owner to initiate the complete Initial Authorization Application with all applicable fees.

Inactivity Policy

For unaccredited institutions, [GNPEC has defined an inactive program](#) to be an authorized program that has not had any enrolled student for at least two (2) years. Such programs will be inactivated, and institutions will not be permitted to offer that program. If the institution wishes to seek program approval in the future, a New Program Fee and New Program Application will be required.

[School Spotlight](#)

If your organization, students, or graduates have received accolades or other recognitions, please share them with GNPEC. We would love to hear about the impactful ways our institutions are serving Georgia!

UPCOMING EVENTS

Commission Meeting

The May Commission meeting will be hosted by Georgia Trade School (4231 Southside Drive, Acworth, GA 30101) on Monday, May 15, 2023 at 1pm.

Public Call-In Instructions:

Dial-in Number: (667) 770-1484

Participant Code: 317138#

Renewal of Authorization Application Training

The next renewal training will be held virtually on May 11, 2023 at 10am. Please contact James Cheek at jcheek@gnpec.ga.gov for more information and login instructions.