

BOARD MEETING MINUTES



Georgia Nonpublic Postsecondary
Education Commission

DATE	Monday, May 16, 2022
TIME	1:00 PM
LOCATION	Brenau University Brenau Downtown Center 301 Main St. SW Gainesville, GA
PURPOSE	Quarterly Commission Meeting

Meeting Chair	Toby Hinton
Meeting Title	NPEC Board of Commissioners
Members Present	<ol style="list-style-type: none"> 1. Toby Hinton, Chair, <i>Degree-Granting Institution Representative</i> 2. Dr. Norma Nunez-Cortes, Vice Chair, <i>At-Large Post #6</i> 3. Ryan Blythe, <i>Certificate-Granting Institution Representative</i> 4. Pranay Udutha, <i>At-Large Post #1</i> 5. Doug Roper, <i>At-Large Post #2</i> 6. P.K. Martin, <i>At-Large Post #3</i> 7. Jim Squire, <i>At-Large Post #7</i> 8. Kate Patterson, <i>At-Large Post #8</i>
Members Absent	<ol style="list-style-type: none"> 1. Dr. Drew Van Horn, <i>Exempt Institution Representative</i> 2. Amanda Shailendra, Secretary, <i>At-Large Post #4</i> 3. Holly Kirbo, <i>At-Large Post #5</i>
Staff Present	Kirk Shook, Executive Director Adam Hawk, GA-SARA Coordinator Pat Neri, Program Manager Maggie Rivers, Program Manager Phil Embry, External Auditor James Cheek, Senior Regulatory Specialist
Visitors	Lisa Hardt, Governor's Office of Planning and Budget

1. CALL TO ORDER AND INVOCATION

Chairman Hinton called the meeting to order at 1:13 PM and gave the invocation. Chairman Hinton called the roll, and a quorum was declared.

2. WELCOME/INTRODUCTION OF VISITORS

Chairman Hinton welcomed all the guests and visitors in attendance.

3. APPROVAL OF AGENDA

Commissioner Squire moved to adopt the Agenda for the May 16, 2022, Quarterly Commission Meeting of the Georgia Nonpublic Postsecondary Education Commission. Commissioner Martin seconded the motion. There was no discussion.

Upon unanimous vote, it was **RESOLVED** that the Agenda for the May 16, 2022, Quarterly Commission Meeting of the Georgia Nonpublic Postsecondary Education Commission be adopted.

4. APPROVAL OF MINUTES

Commissioner Martin moved to adopt the Minutes from the January 24, 2022, Quarterly Meeting of the Georgia Nonpublic Postsecondary Education Commission with changes. Commissioner Udutha seconded the motion. There was no discussion.

Upon a unanimous vote, it was **RESOLVED** that the Minutes from the January 24, 2022, Quarterly Meeting of the Georgia Nonpublic Postsecondary Education Commission be adopted.

5. APPROVAL OF QUARTERLY REPORT: TUITION GUARANTY TRUST FUND (unaudited)

External Auditor Phil Embry reported on the following:

- FY22 3rd Quarter Report (January – March 2022)

Commissioner Squire moved to adopt the Quarterly Report of the Tuition Guaranty Trust Fund for January – March 2022 period, as presented. Vice Chair Nunez-Cortes seconded the motion. There was no discussion.

Upon unanimous vote, it was **RESOLVED** that the Quarterly Report of the Tuition Guaranty Trust Fund for the January – March 2022, as approved by the Board of Trustees of the Tuition Guaranty Trust Fund, **be adopted**.

6. APPROVAL OF FY23 COMMISSION MEETING DATES

Commissioner Martin moved to adopt the FY23 Commission Meeting Dates. Commissioner Blythe seconded the motion. There was no discussion.

Upon unanimous vote, it was **RESOLVED** that the motion to approve the FY23 Commission Meeting Dates, **be adopted**.

7. APPROVAL OF REVISION TO NPEC FY23 SCHEDULE OF FEES

Commissioner Martin moved to adopt the revision to NPEC schedule of fees with changes. Commissioner Squire seconded the motion. There was no discussion.

Upon unanimous vote, it was **RESOLVED** that the motion to approve the revision to NPEC Schedule of Fees with changes, **be adopted**.

8. APPROVAL OF NPEC FY23 SCHEDULE OF FINES

Commissioner Patterson moved to adopt the NPEC FY23 Schedule of Fines. Commissioner Blythe seconded the motion.

Upon unanimous vote, it was **RESOLVED** that the motion to approve the NPEC Schedule of Fines **be adopted**.

9. APPROVAL OF FY23 COMMISSION OFFICER ELECTIONS (CHAIR, VICE CHAIR, AND SECRETARY)

Commissioner Squire moved to elect Dr. Drew Van Horn as Chairman. Commissioner Patterson seconded the motion.

Upon unanimous vote, it was **RESOLVED** that the motion to elect Dr. Van Horn as Chairman **be adopted**.

Commissioner Squire moved to elect Commissioner P.K. Martin as Vice Chairman. Commissioner Patterson seconded the motion.

Upon unanimous vote, it was **RESOLVED** that the motion to elect P.K. Martin as Vice Chairman **be adopted**.

Commissioner Martin moved to elect Commissioner Kate Patterson as Secretary. Commissioner Squire seconded the motion.

Upon unanimous vote, it was **RESOLVED** that the motion to elect Kate Patterson as Secretary **be adopted**.

10. APPROVAL OF FY23 TGTF TRUSTEE ELECTIONS

Commissioner Udutha moved to elect Commissioners Dr. Van Horn, Commissioner Martin, Commissioner Patterson to the FY23 TGTF Trustees. Commissioner Blythe seconded the motion.

Upon unanimous vote, it was **RESOLVED** that the motion to approve the election of Drew Van Horn, P.K. Martin, and Kate Patterson as FY23 TGTF Trustees **be adopted**.

Commissioner Patterson moved to elect Commissioner Blythe to the FY23 TGTF Trustees. Commissioner Patterson seconded the motion.

Upon unanimous vote, it was **RESOLVED** that the motion to approve the election of Ryan Blythe to the FY23 TGTF Trustees **be adopted**.

Nominations were made from the floor to elect the final Trustee position. Jim Squire and Pranay Udutha were nominated. At the conclusion of the secret ballot vote, Commissioner Jim Squire was elected to the final FY23 Trustee position.

11. APPROVAL OF POLICY UPDATES

Commissioner Blythe moved to adopt the ratification of *Policy 15: Program Offerings of Initial Applicants*. Commissioner Patterson seconded the motion.

Upon unanimous vote, it was **RESOLVED** that the motion to approve the ratification of *Policy 15: Program Offerings of Initial Applicants*, **be adopted**.

Policy 15 changes, as adopted, are shown below:

Policy 15: Program Offerings of ~~Unaccredited~~ Initial Applicants

1. Any institution seeking initial authorization in Georgia that is not institutionally accredited by an accrediting agency recognized by the United States Department of Education is limited to the new program application of three (3) programs as part of its Application Evaluation Fee.
2. Any institution seeking initial authorization in Georgia that is institutionally accredited by an accrediting agency recognized by the United States Department of Education is limited to the new program application of ten (10) programs as part of its Application Evaluation Fee.
3. If ~~said institution~~ an initial applicant seeks approval of more than ~~three (3)~~ the allotted programs during the initial authorization application process, the Program Evaluation Fee, in accordance with the then current published Schedule of Fees as adopted by the Commission, will apply to each additional program.

12. EXECUTIVE DIRECTOR REPORT

Presented by Kirk Shook, Executive Director

- GNPEC FY22 Operations Budget (3rd Quarter)
- Quarterly Budget Comparison (FY21 Q3 v. FY22 Q3)
- Report on AFY22 and FY23 Budgets
- TGTF LGIP Investment Information, *Phil Embry*
- Report on Agency Legislation (SB 333)
- New Commission Appointments expected around July 1
 - Post 4 (Shailendra), Post 5 (Kirbo), Post 6 (Nunez-Cortes), & Degree-Granting Institution Representative (Hinton) all expected to be replaced in FY23
- Noncompliant Institution List
- Commission Reporting Discussion – more specifics of institutions (good, bad & ugly)
- NASASPS

13. AGENCY OPERATIONS REPORT

Presented by Dr. Laura Vieth, Associate Executive Director

- Division Reports
- Compliance
 - FY22 3rd Quarter Staff Actions Report
 - Communication
 - Legislative Implementation
- Operations
 - Institutional Inspector Role

Staff Actions* by the GNPEC During the Third Quarter of Fiscal Year 2022 (January 1, 2022 – March 31, 2022)

No.	Action	Date	Institution	City and State	Resolution
1.	Cease and Desist Letter	January 11, 2022	North Georgia Dental Assisting	Johns Creek, GA	Pending AG Review

2.	Cease and Desist Email	January 25, 2022	United Youth of America	Atlanta, GA	Application Initiated
3.	Cease and Desist Email	January 27, 2022	Lab Stat Institute	Tucker, GA	Agency Review
4.	Cease and Desist Email	January 28, 2022	Graceland Dental Assistant	Conyers, Ga	Agency Review
5.	Cease and Desist Email	January 28, 2022	One Stick Med	Riverdale, GA	Institution Closed
6.	Cease and Desist Letter	January 31, 2022	JER Group	Dawsonville, GA	Agency Review
7.	Consumer Alert	February 15, 2022	ADAS Medical Group	Snellville, GA	Consumer Alert Only
8.	Records Demand	March 7, 2022	The Phlebotomy Institute of Middle Georgia	Macon, GA	Agency Review
9.	Cease and Desist Letter	March 16, 2022	Graceland Dental Assistant	Conyers, Ga	Agency Review

*Staff actions include warning letters, cease & desist letters, cease & desist emails, student record demand letters, request for AG representation, consumer alerts, legal actions, hearing referral to OSAH, etc.

No approval required for this report.

14. AUTHORIZATION COMPLIANCE REPORT

Present by Adam Hawk, Division Director/GA-SARA Coordinator

- Division Reports
 - Authorization
 - FY22 3rd Quarter Newly Authorized Schools Report

Institutions Initially GNPEC Authorized During the Third Quarter of Fiscal Year 2022 (January 1, 2022- March 31, 2022)

	First Date of Authorization	Institution Name	Accreditation Status	Profit Type	Bond Amount
1	January 1, 2022	Grace Montessori Teacher Education, LLC	Unaccredited	For Profit	\$20,000
2	January 13, 2022	Ross University School of Medicine	Unaccredited	For Profit	\$450,000
3	January 25, 2022	Sonoran Desert Institute	Unaccredited	For Profit	\$200,000
4	February 1, 2022	PWC Training	Unaccredited	For Profit	\$20,000
5	February 15, 2022	Survival Kit Of Phlebotomy Training LLC	Unaccredited	For Profit	\$20,000
6	February 17, 2022	ITS Training Institute	Unaccredited	For Profit	\$20,000
7	March 8, 2022	Athens Institute of Allied Healthcare	Unaccredited	For Profit	\$50,000
8	March 29, 2022	Heiress Medical Academy	Unaccredited	For Profit	\$30,000

GNPEC

AUTHORIZATION OVERVIEW (FY22 TO DATE)

AS OF
May 3, 2022

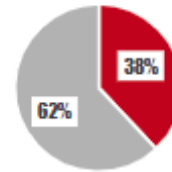
Total Authorized Institutions
348

Site Visits
205

Initial Proposals
112

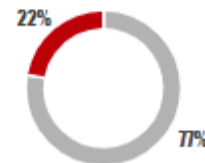
No approval required for this report.

Accreditation Status



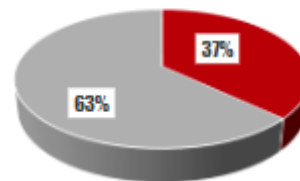
■ Accredited- 133 ■ Unaccredited- 215

Location



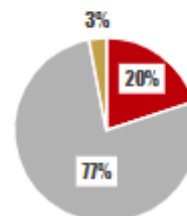
■ In-State- 269 ■ Out of State- 79

Type of Institution



■ Degree Granting- 128
■ Nondegree Granting- 220

Profit Type



■ Non-Profit- 71 ■ For-Profit- 268 ■ Public- 9

15. OTHER BUSINESS

- Pending Commission approval, the next TGTF Board of Trustees Meeting is August 29, 2022 at 1pm (GNPEC Office, 2082 East Exchange Place, Tucker – no virtual option)
 - Topics to be addressed: Policy updates; Minimum Standards revisions; Unaccredited degree programs; and Exemption definitions
- Headshots will be taken before the TGTF meeting

16. PUBLIC COMMENTS

No public comments were made.

17. ADJOURN

Commissioner Martin moved to adjourn the meeting. Commissioner Squire seconded the motion.

There being no further business, the meeting adjourned at 3:07 PM.

COMMISSION CHAIR APPROVAL:


 (Sep 2, 2022 17:27 EDT)

Signature

Sep 2, 2022

Date

COMMISSION SECRETARY APPROVAL:

 (Sep 3, 2022 07:12 EDT)

Signature

Sep 3, 2022

Date











May 16 2022 Commission Minutes

Final Audit Report

2022-09-03

Created:	2022-09-02
By:	Kirk Shook (kshook@gnpec.ga.gov)
Status:	Signed
Transaction ID:	CBJCHBCAABAAXUFNROoZviZ2fAUCGHyvKFrZ5ldMnrKM

"May 16 2022 Commission Minutes" History

-  Document created by Kirk Shook (kshook@gnpec.ga.gov)
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-  Signer dlvanhorn@yhc.edu entered name at signing as Drew L Van Horn
2022-09-02 - 9:27:42 PM GMT- IP address: 70.130.180.147
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