

BOARD MEETING MINUTES

MEETING:	Board of Commissioners, Nonpublic Postsecondary Education Commission Quarterly Meeting
DATE:	May 19, 2025
LOCATION:	Zoom
TIME:	1:08pm, or at the conclusion of the Quarterly TGTF Board of Trustees Meeting
PUBLIC CALL-IN INSTRUCTIONS:	Dial-in Number: (667) 770-1484 Participant Code: 317138#



Georgia Nonpublic Postsecondary
Education Commission

Meeting Chair	P.K. Martin, Vice Chairman , <i>Exempt Institution Representative</i>
Meeting Title	NPEC Board of Commissioners
Members Present	<ol style="list-style-type: none"> 1. P.K. Martin, Vice Chairman, At-Large Post #3 2. Kate Patterson, Secretary, At-Large Post #8 3. Ryan Blythe, Certificate-Granting Institution Representative 4. Dr. Linda Adkinson, Degree-Granting Institution Representative 5. Pranay Udutha, At-Large Post #1 6. Doug Roper, At-Large Post #2 7. Michael Foor, At-Large Post #4 8. Dr. Lance Barry, At-Large Post #5 9. Dr. Norma Nunez-Cortes, At-Large Post #6 10. Jim Squire, At-Large Post #7
Members Absent	
Staff Present	<ol style="list-style-type: none"> 1. Maggie Rivers, Deputy Director 2. Pat Neri, Program Manager, Compliance 3. Phil Embry, External Auditor 4. James Cheek, Program Manager/Authorization 5. Mike Kaiser, Program Manager/Initial Authorization 6. Margaret Gotlieb, Regulatory Specialist 7. Michelle Williams, Regulatory Specialist 8. Carley Henry, Administrative Assistant 9. Caroline Fairhurst, Compliance Specialist/Site Visits 10. Stephen DeBaun, General Counsel
Visitors	<ol style="list-style-type: none"> 1. Steven Walters, AG 2. Isabelle Keenum, OPB

- **CALL TO ORDER AND INVOCATION**
Vice Chairman Martin called the meeting to order at 1:08pm and gave the invocation.
- **ROLL CALL**
Vice Chairman Martin called the roll, and a quorum was declared.
- **WELCOME/INTRODUCTION OF NEW COMMISSIONER**
Presented by Vice Chairman Martin

- Dr. Donald Dowless, Exempt Institution Representative (replacing Dr. Drew Van Horn)
- **WELCOME/INTRODUCTION OF VISITORS**
Presented by Vice Chairman Martin

ACTION ITEMS

Presented by Vice Chairman Martin

- **APPROVAL OF AGENDA**

Commissioner Squire moved to adopt the Agenda for the May 19, 2025, Quarterly Commission Meeting of the Georgia Nonpublic Postsecondary Education Commission. Commissioner Foor seconded the motion. There was no discussion.

Upon unanimous vote, it was **RESOLVED** that the Agenda for the May 19, 2025, Quarterly Commission Meeting of the Georgia Nonpublic Postsecondary Education Commission be adopted.

- **APPROVAL OF MINUTES**

Secretary Patterson moved to adopt the Minutes from the February 24, 2025, Quarterly Meeting of the Georgia Nonpublic Postsecondary Education Commission. Commissioner Adkison seconded the motion. There was no discussion.

Upon a unanimous vote, it was **RESOLVED** that the Minutes from the February 24, 2025, Quarterly Meeting of the Georgia Nonpublic Postsecondary Education Commission be adopted.

- **APPROVAL OF QUARTERLY REPORT: TUITION GUARANTY TRUST FUND (unaudited)**

Presented by Phil Embry, External

- FY25 3rd Quarter Report (Jan – Mar 2025) [Unaudited], *Phil Embry*

**NONPUBLIC POSTSECONDARY EDUCATION COMMISSION
TUITION GUARANTY TRUST FUND**

CURRENT YEAR			
FIRST QUARTER REPORT - FISCAL YEAR 2025			
QUARTER ENDING MARCH 31, 2025			
(UNAUDITED)			
Assets			
	Deposited in Custodial TGTF Account TRUIST Bank	Invested in Local Government Investment Pool Office of Treasury State of Georgia	Total Fund Assets
Revised (Unaudited) Fund Balance (Cash Basis) June 30, 2024	\$ 651,160.42	\$ 4,803,834.62	\$ 5,454,995.04
Receipts to Fund			
Deposits/Fees from Schools	\$ 90,912.24	\$ 0.00	\$ 90,912.24
Deposits/Bond Proceeds	\$ -	\$ -	\$ -
Transfer Between Accounts	\$ (250,000.00)	\$ 250,000.00	\$ -
Interest Earned on Accounts	\$ 7,574.02	\$ 182,641.63	\$ 190,215.65
Total Receipts to Fund	\$ (151,513.74)	\$ 432,641.63	\$ 281,127.89
Total Income Available	\$ 499,646.68	\$ 5,236,476.25	\$ 5,736,122.93
Payments from Fund			
Administrative Expense	\$ 10,657.74	\$ 0.00	\$ 10,657.74
Expense Related to School Closing			
Refund of Tuition	\$ 178,519.15	\$ 0.00	\$ 178,519.15
Reimbursement TO	\$ -	\$ 0.00	\$ -
Teach Out	\$ 7,730.00	\$ -	\$ 7,730.00
Storage of Records	\$ 6,102.34	\$ 0.00	\$ 6,102.34
Total Payments from Fund	\$ 203,009.23	\$ -	\$ 203,009.23
Fund Balance (Cash Basis) March 31, 2025	\$ 296,637.45	\$ 5,236,476.25	\$ 5,533,113.70
Note:			
All Truist Bank Statements from July 2024 thru Mar 2025 received. Interest earned on bank account is final. The transfer of \$250K from TGTF to LGIP in Sep 2024 has been made.			

Prepared By:
Phil Embry
Print Date: 6-May-25

Commissioner Nunez-Cortez moved to adopt the Quarterly Report of the Tuition Guaranty Trust Fund for January – March 2025 period, as presented. Secretary Patterson seconded the motion. There was no discussion.

Upon unanimous vote, it was **RESOLVED** that the Quarterly Report of the Tuition Guaranty Trust Fund January – March 2025 as approved by the Board of Trustees of the Tuition Guaranty Trust Fund, **be adopted**.

- **APPROVAL OF FY26 Commission Meeting Dates and Locations**

Dr. Shook presented the proposed FY26 Commission meeting dates and locations.

Pursuant to O.C.G.A. §§ 20-3-250.4(e) & 50-14-1(d)(1), the Georgia Nonpublic Postsecondary Education Commission meets quarterly and will hold regular commission meetings on the following dates, times, and locations:

DATE	MEETING TYPE	LOCATION	TGTF MEETING TIME	COMMISSION MEETING TIME
Monday August 18, 2025	Quarterly Meeting	GNPEC Office 2082 East Exchange Place, Tucker, GA 30084 <i>Commissioner Headshots to be held at 12:15 PM</i>	12:45 PM	1:00 PM
Monday November 17, 2025	Quarterly Meeting	Teleconference	12:45 PM	1:00 PM
Monday February 23, 2026	Quarterly Meeting	Toccoa Falls College 107 Kincaid Drive, Toccoa Falls, GA 30598	12:45 PM	1:00 PM
Monday May 18, 2026	Quarterly Meeting	Teleconference	12:45 PM	1:00 PM

Commissioner Squire moved to adopt the FY26 Commission Meeting dates and locations, as presented. Secretary Patterson seconded the motion. There was no discussion.

Upon a unanimous vote, it was RESOLVED that the FY26 Commission Meeting dates and locations be adopted.

- **APPROVAL OF FY26 NPEC SCHEDULE OF FEES**

Dr. Shook presented the proposed FY26 Schedule of Fees. The below changes were presented:

FY26 NPEC Schedule of Fees

Name	Description	Type of Fee	Amount	Fee Change	
1	GA-SARA Annual Fee	This fee is assessed for review of the GA-SARA Application.	< 2,500 FTE Students	\$1,250	N/A
			2,500 – 9,999 FTE Students	\$2,000	N/A
			10,000 – 29,999 FTE Students	\$2,750	N/A
			30,000 or more FTE Students	\$4,500	N/A
2	Application Evaluation Fee	<p>This fee is assessed to cover the evaluation of an application for authorization of an institution seeking initial authorization, for an institution seeking an “Other Exemption” Application, an Initial Religious Exemption Application, and a Renewal Religious Exemption. This fee must be made in advance of the review of the application and made payable to NPEC.</p> <p>The renewal application evaluation late fee is assessed if a first-time renewal of authorization applicant or other renewal of authorization applicant, as determined by the executive director, fails to attend authorization renewal training at least 60 days prior to their expiration date. The renewal application will not be approved if the fee is not paid, if applicable. A late fee is assessed for failure to submit a complete renewal application, including all fees, 60 days prior to the expiration date on the Certificate of Authorization. The late fees will be as follows:</p> <ul style="list-style-type: none"> • 25% of Authorization Fee for applications or fees submitted late but prior to 30 days before expiration; • 50% of Authorization Fee for applications or fees submitted late and within 30 days of expiration date <p>An “Other Exemption” application late fee is assessed if the application renewing the exemption is not submitted at least 30 days prior to expiration. For all “Other Exemption” applicant institutions, the \$150 application fee is also required to be submitted prior to the due date.</p>	Nondegree-granting institution	\$1,500	\$2,000
			Degree-granting institution	\$3,000	\$4,000
			Renewal application evaluation late fee	\$250	\$300 for missed training; percentage of authorization fee for late applications
			“Other Exemption” application	\$150 (\$100 late fee for applicable applications)	\$200 (\$100 late fee for applicable applications)
			Initial Religious Exemption Application Fee	\$500	\$600

FY26 NPEC Schedule of Fees

Name	Description	Type of Fee	Amount	Fee Change
Application Evaluation Fee <i>(continued)</i>	<p>NOTE: Institutions not accredited by an accrediting body recognized by the United States Department of Education are limited to two new program applications included in the Application Evaluation Fee, as long as the programs are within the same scope, as determined by the commission. The Program Evaluation Fee will apply to each additional program beyond the two, or to programs outside of the programmatic scope as determined by the commission. Accredited institutions are limited to ten new program applications included in the Application Fee. The Program Evaluation Fee will apply to each additional program beyond the ten.</p> <p>If an adverse action has been taken against an institution by the agency in the past, the application evaluation fee for the institution and/or the principal(s) named in the action shall be double the Commission-approved application evaluation fee.</p>	Religious Exemption Application Fee	\$150 (\$100 late fee for applicable applications)	\$200 (\$100 late fee for applicable applications)
3	<p>The program review fee is assessed for evaluation of the curriculum/content for each new or substantively changed program of instruction at an already authorized institution or for initial applicants seeking approval for programs exceeding the allotted number during the initial authorization process. Fee must be made payable to NPEC.</p> <p>The FVA fee is assessed to conduct a financial review of the audited financial statements and/or NPEC Financial Statement submitted by the institution. A late fee is assessed on applicable exemption applications if the annual application and FVA fee are not submitted prior to the due date.</p> <p>An additional fee is assessed in the event a site visit, in-person or virtual, is required outside of the normal renewal of authorization application schedule, such as in the event of an application for a new allied health-related program that would require a site visit to ensure facilities and equipment meet the requirements of the course. This fee would also apply to extra visits related to corrective action plans or adverse actions, or for site visits missed due to the failure of the institution to attend a scheduled site visit. This also includes the inability of the person hosting the site visit to perform all the required functions of the visit such as not having access to the facility, its records, etc. In the event a site visit must be rescheduled, 24-hour notice must be given, or the institution might be subject to this fee.</p>	Program Review	\$800	\$1,000
		Financial Viability Assessment	\$500 (\$100 late fee for applicable applications)	\$600 (\$150 late fee for applicable applications)
		Site Visit	\$200	\$300
4	<p>Degree Elevation Fee</p> <p>This fee is assessed for the elevation to each degree level.</p>		\$1,000	\$2,000

FY26 NPEC Schedule of Fees

Name	Description	Type of Fee	Amount	Fee Change
5	Missed Site Visit Fee		\$200	N/A
	<i>This fee is assessed for the failure of the institution to attend a scheduled site visit. This also includes the inability of the person hosting the site visit to perform all the required functions of the visit such as not having access to the facility, its records, etc. In the event a site visit must be rescheduled, 24 hour notice must be given, or the institution might be subject to this fee.</i>			
5	Authorization Fee			
	The fee is assessed annually to institutions as part of the application for authorization and must be made payable to NPEC.	Nondegree-granting institutions:		
	This Authorization Fee is calculated based on 2/10 of one percent of estimated tuition and fees minus refunds. In the Initial Authorization Application, this is based on projected tuition and fees. For campuses located in Georgia this figure will be based on tuition and fees for the campus. For campuses located outside of Georgia, this figure will be based on tuition and fees associated with Georgia students only.	Minimum annual fee	\$500	N/A
		Maximum annual fee	\$25,000	N/A
		Degree-granting institutions:		
		Minimum annual fee	\$1,000	N/A
		Maximum annual fee	\$25,000	N/A
	<i>A late fee is assessed for failure to submit a complete renewal application, including all fees, 60 days prior to the expiration date on the Certificate of Authorization. The late fees will be as follows:</i>			
	<i>• 25% of Authorization Fee for applications or fees submitted late but prior to 30 days before expiration;</i>			
	<i>• 50% of Authorization Fee for applications or fees submitted late and within 30 days of expiration date</i>			
6	Change of Ownership Fee		\$500	N/A
	This fee is assessed for the administrative recording of a new ownership structure if the process is initiated within 10 days of the change, followed by a Renewal of Authorization within 30 days of the change.	If notification provided within 10 days of change:		
	If the Change of Ownership process is not initiated within the 10-day time frame as required by O.C.G.A. § 20-3-250.8(f), the initial authorization process, including the Application Evaluation Fee, will be required.			
7	Tuition Guaranty Trust Fund (TGTF) Fee			
	This fee is assessed to offer a financial safety net for students in the case of a school closing. The TGTF Fee is calculated based on 1/10 of one percent of estimated tuition and fees minus refunds. In the Initial Authorization Application, this is based on projected tuition and fees. For campuses located in Georgia this	Degree and Non-degree Granting Institutions:		
		Minimum annual fee	\$200	\$250

FY26 NPEC Schedule of Fees

Name	Description	Type of Fee	Amount	Fee Change
	<p>figure will be based on tuition and fees for the campus. For campuses located outside of Georgia, this figure will be based on tuition and fees associated with Georgia students only. Payment must be made by every school for the first 7 years of operation and must be made payable to TGTF.</p> <p>A late fee is assessed for failure to submit a complete renewal application, including all fees, 60 days prior to the expiration date on the Certificate of Authorization. The late fees will be as follows:</p> <ul style="list-style-type: none"> • 25% of TGTF Fee for applications or fees submitted late but prior to 30 days before expiration; • 50% of TGTF Fee for applications or fees submitted late and within 30 days of expiration date 	Maximum annual fee	No Maximum fee	N/A
8	Transcript Request Fee		\$15 per request; \$5 for each additional copy at time of request	N/A
9	Document Fee		\$0.10 per page plus postage	N/A

FY26 NPEC Schedule of Fees

NPEC Bond/Letter of Credit Amount

Effective July 1, 2022 and pursuant to O.C.G.A. § 20-3-250.10(a), bonding required by the Executive Director shall be based on the gross tuition of the nonpublic postsecondary educational institution during the previous year or on the estimated gross tuition for the current year, whichever is larger, and shall be as follows:

Gross Tuition	Minimum Bond/Letter of Credit
\$0.00 – 50,000.00	\$20,000.00
\$50,001.00 – 100,000.00	\$30,000.00
\$100,001.00 – 200,000.00	\$50,000.00
\$200,001.00 – 300,000.00	\$75,000.00
\$300,001.00 – 400,000.00	\$100,000.00
\$400,001.00 – 500,000.00	\$150,000.00
\$500,001.00 – 1,000,000.00	\$250,000.00
\$1,000,001.00 – 2,000,000.00	\$350,000.00
\$2,000,001.00 – 5,000,000.00	\$500,000.00
\$5,000,000.00 – 10,000,000.00	\$750,000.00
\$10,000,001.00 and over	\$1,000,000.00*

*For every \$10,000,000.00 of additional gross tuition reported by the institution, an additional \$1,000,000.00 of bonding shall be required. For example, for an institution reporting \$50 million in gross annual tuition, a \$5 million bond would be required.

However, in the event an institution's financial situation is indicative of a pending closure and/or poses risk of not fulfilling the educational obligations to students, as determined in the sole discretion of the Executive Director, the Executive Director may cause the institution to obtain and hold a bond higher than the minimum bond amounts listed above, up to 100% of the reported gross tuition. In lieu of a bond, a letter of credit may be secured by institutions. All fee payments and required bonding/letter of credit must be received before authorization or reauthorization applications are approved.

Commissioner Adkison moved to adopt the FY26 NPEC Schedule of Fees, as presented. Commissioner Nunez-Cortez seconded the motion. There was no discussion.

Upon unanimous vote, it was RESOLVED that the FY26 NPEC Schedule of Fees be adopted.

- **APPROVAL OF FY26 SCHEDULE OF FINES**

Dr. Shook presented the proposed FY26 Schedule of Fines as follows:

Schedule of Fines

Type of Fine	Code Reference	Amount Per Violation*
Operation without Authorization or operating with an expired certificate of authorization	<i>O.C.G.A. § 20-3-250.7(a)(1); O.C.G.A. § 20-3-250.7(a)(2); O.C.G.A. § 20-3-250.8(i)</i>	\$200 per day
Solicit students without being authorized and properly bonded	<i>O.C.G.A. § 20-3-250.7(a)(3)</i>	\$100 per day
Making false, deceptive, inaccurate, or misleading statements, course offerings, or solicitations to students	<i>O.C.G.A. § 20-3-250.7(a)(4); O.C.G.A. § 20-3-250.7(a)(7)</i>	\$100 per day
Offering or publicizing a course without authorization	<i>O.C.G.A. § 20-3-250.7(a)(4)</i>	\$100 per day
General or administrative operations in violation of the Minimum Standards Criteria and/or the rules and regulations of the Commission	<i>O.C.G.A. § 20-3-250.5(c)(4); O.C.G.A. § 20-3-250.6; O.C.G.A. § 20-3-250.7(a)(5); O.C.G.A. § 20-3-250.8(a); O.C.G.A. § 20-3-250.8(b); O.C.G.A. § 20-3-250.8(c)</i>	\$100 per day
Instruction, advertisements, solicitations, and awarding of credentials in violation of the Minimum Standards Criteria and/or the rules and regulations of the Commission	<i>O.C.G.A. § 20-3-250.7(a)(5)</i>	\$100 per day
Unauthorized promise or guarantee of employment	<i>O.C.G.A. § 20-3-250.7(a)(6)</i>	\$100 per day
Unauthorized granting of honorary or unearned degrees	<i>O.C.G.A. § 20-3-250.7(a)(8)</i>	\$100 per day

Type of Fine	Code Reference	Amount Per Violation*
Unpermitted Use of "College" or "University"	<i>O.C.G.A. § 20-3-250.7(b)</i>	\$100 per day
Sell, barter, or exchange postsecondary credentials	<i>O.C.G.A. § 20-3-250.7(c)</i>	\$100 per day
Accepting fraudulent coursework for credit	<i>O.C.G.A. § 20-3-250.7(d)</i>	\$100 per day
Failure to Surrender Student Records in accordance with O.C.G.A. § 20-3-250.17	<i>O.C.G.A. § 20-3-250.7(f); O.C.G.A. § 20-3-250.17</i>	\$100 per day
Failure to provide authorization application and accompanying documents, as required by the rules and the regulations of the Commission	<i>O.C.G.A. § 20-3-250.8(a)</i>	\$100 per day
Failure to provide adequate bonding	<i>O.C.G.A. § 20-3-250.8(a)</i>	\$100 per day
Operating in an unauthorized location	<i>O.C.G.A. § 20-3-250.8(b)</i>	\$100 per day
Failure to provide appropriate access to physical facilities or other materials deemed necessary or appropriate by the executive director during site visit	<i>O.C.G.A. § 20-3-250.8(c)</i>	\$100 per day
Failure to display certificate of authorization in a clear and conspicuous manner	<i>O.C.G.A. § 20-3-250.8(d)</i>	
Failure to comply with change of ownership protocols	<i>O.C.G.A. § 20-3-250.8(f)</i>	\$100 per day
Failure to submit authorization application at least 60 days prior to the expiration date	<i>O.C.G.A. § 20-3-250.8(g)</i>	\$100 per day
Operating programs or courses without prior authorization	<i>O.C.G.A. § 20-3-250.8(i)</i>	\$100 per day

*Pursuant to O.C.G.A. § 20-3-250.21, "Each day's failure to comply with such Code sections shall be a separate violation." For example, 5 days of operation without authorization would result in five (5) separate violations and a total fine of \$1,000.

Secretary Patterson moved to adopt the FY26 NPEC Schedule of Fines, as presented. Commissioner Foor seconded the motion. There was no discussion.

Upon unanimous vote, it was RESOLVED that the FY26 NPEC Schedule of Fines, be adopted.

- **APPROVAL OF COMMISSION OFFICER ELECTIONS**

Slate of Officers Report:

- Chairman – P.K. Martin
- Vice Chairman – Jim Squire
- Secretary – Pranay Udutha

Commissioner Udutha moved to adopt the slate for the FY26 Commission Officers, as presented. Secretary Patterson seconded the motion. There was no discussion.

- **APPROVAL OF TGTF OFFICER ELECTIONS**

O.C.G.A. § 20-3-250.27(b)(2), “at least two members, by June 30, 2020, shall represent postsecondary education institutions.” Additionally, he noted that the bylaws of the board state that members shall serve no more than 6 terms on the TGTF board

Report:

- Trustee #1: P.K. Martin, Chairman
- Trustee #2: Jim Squire, Vice Chairman
- Trustee #3: Pranay Udutha
- Trustee #4 (Institution Representative): Dr. Linda Adkinson
- Trustee #5 (Institution Representative): Dr. Don Dowless

Vice Chairman Martin moved to adopt the slate for the FY26 TGTF Board of Trustees, as presented. Commissioner Nunez-Cortez seconded the motion. There was no discussion.

Upon unanimous vote, it was RESOLVED that the slate for the FY26 TGTF Board of Trustees be adopted.

- **APPROVAL OF UPDATES TO MINIMUM STANDARDS CRITERIA**

The following proposed changes to the Minimum Standards Criteria:

Proposed Minimum Standards Update
May 19, 2025

Minimum Standard 8: Financial Viability

2. A Certified Public Accountant (CPA) prepared financial documentation, which may include an audit or review (as defined by Generally Accepted Accounting Principles), as required by the Executive Director, of the most recently completed fiscal year must be provided by institutions reporting gross tuition over \$1,000,000.

In lieu of a CPA-prepared audit or review, an institution may provide a bond or letter of credit ~~for 100% of gross reported tuition~~ if approved to do so by the Executive Director. **If approved by the Executive Director, the bond shall be in accordance with *Policy 16: Surety Bond Requirements*.**

Minimum Standard 6: Student Records

Student records must include the following:

- Attendance record or equivalent measure of progress;
- Ongoing grade records for current students;
- Transcripts for students that are no longer enrolled (graduated or withdrawn) reflecting courses taken with credit and/or grades earned;
 - The transcript must be held by the institution as a permanent record.
- Financial ledger;
- Previous education and training documents (e.g., high school diploma, GED, college transcripts, etc.) *For those educated outside the United States, additional documentation of education must be provided, including evaluation by a certified credential evaluation service;*
- Student Application and/or Enrollment Agreement.
 - GNPEC Student Disclosure Form required for unaccredited institutions.
 - Entrance exam results (if required).

Commissioner Squire moved to adopt the FY26 Updates to Minimum Standards, as amended. Commissioner Blythe seconded the motion. There was no discussion.

Upon unanimous vote, it was RESOLVED that the FY26 Updates to Minimum Standards be adopted.

- **EXECUTIVE DIRECTOR REPORT**

Presented by Dr. Kirk Shook, Executive Director

- NPEC FY25 Operations Budget (3rd Quarter)
- Quarterly Budget Comparison (FY24 Q3 v. FY25 Q3)
- Program Evaluation Changes – Student Outcome Data Benchmarks

- NPEC FY25 Operations Budget (3rd Quarter)

GEORGIA NONPUBLIC POSTSECONDARY EDUCATION COMMISSION FISCAL YEAR 2025 SCHEDULE OF GNPEC OPERATIONS SIX MONTHS ENDING MARCH 31, 2025 (UNAUDITED)				
ITEM	SPENDING		BUDGET	% SPENT
Personal Services	\$ 711,349	\$ 1,004,995		70.78%
Regular Operating	18,356	37,174		49.38%
Equipment Purchase	0	1,000		0.00%
Contracts	71	48,000		0.15%
Computer Charges	85	2,000		4.27%
Telecommunications	2,016	5,000		40.32%
TOTAL	\$ 731,878	\$ 1,098,169		66.65%

- Quarterly Budget Comparison (FY24 Q3 v. FY25 Q3)

3rd Quarter Budget Comparison
FY25 Q3 v. FY24 Q3

GEORGIA NONPUBLIC POSTSECONDARY EDUCATION COMMISSION FISCAL YEAR 2025 SCHEDULE OF GNPEC OPERATIONS SIX MONTHS ENDING MARCH 31, 2025 (UNAUDITED)				GEORGIA NONPUBLIC POSTSECONDARY EDUCATION COMMISSION FISCAL YEAR 2024 SCHEDULE OF GNPEC OPERATIONS NINE MONTHS ENDING MARCH 31, 2024 (UNAUDITED)			
ITEM	SPENDING	BUDGET	% SPENT	ITEM	SPENDING	BUDGET	% SPENT
Personal Services	\$ 711,349	\$ 1,004,995	70.78%	Personal Services	\$ 709,546	\$ 968,526	73.26%
Regular Operating	18,356	37,174	49.38%	Regular Operating	23,299	33,204	70.17%
Equipment Purchase	0	1,000	0.00%	Equipment Purchase	18	2,104	0.87%
Contracts	71	48,000	0.15%	Contracts	97	5,000	1.93%
Computer Charges	85	2,000	4.27%	Computer Charges	0	1,677	0.00%
Telecommunications	2,016	5,000	40.32%	Telecommunications	2,162	6,189	34.93%
TOTAL	\$ 731,878	\$ 1,098,169	66.65%	TOTAL	\$ 735,122	\$ 1,016,700	72.30%

- **AGENCY OPERATIONS REPORTS**

Presented by Maggie Rivers, Deputy Director

- FY25 3rd Quarter Staff Actions

**Staff Actions* by the GNPEC During the Third Quarter of Fiscal Year 2025
(January 1, 2025 – March 31, 2025)**

No.	Action	Date	Institution	Resolution
1.	Notification of Unauthorized Activity	January 31, 2025	New Hope Training Programs	Pending response
2	Notification of Unauthorized Activity	February 20, 2025	Medical Certification Institute of Georgia	Submitted proposal
2	OSAH Hearing for Unauthorized Activity	February 12, 2025	MiTio Technologies	Hearing held— outcome due 30 days
3	Notification of Unauthorized Activity	February 21, 2025	Northwest Phlebotomy School	Unauthorized advertising continued
4	Notification of Unauthorized Activity	March 1, 2025	Phlebotomypro LLC	Submitted proposal
5	Notification of Unauthorized Activity	March 11, 2025	Northwest Phlebotomy School	Removed Georgia from website
6	Directive to Cease New Enrollment	March, 21, 2025	North Georgia Nursing Academy	Until required bonding is secured, the institution is not permitted to enroll new students.
7	OSAH Findings	March 27, 2025	MiTio Technologies	Outcome in the favor of the agency determined

*Staff actions include warning letters, cease & desist letters, cease & desist emails, student record demand letters, requests for AG representation, consumer alerts, legal actions, hearing referral to OSAH, etc.

Commissioner Squire moved to adopt the FY25 Updates to FY25 3rd Quarter Staff Actions, as amended. Commissioner Udutha seconded the motion. There was no discussion.

Upon a unanimous vote, it was RESOLVED that the FY25 3rd Quarter Staff Actions be adopted.

- FY25 3rd Quarter Newly Authorized Schools Report

**Institutions Initially GNPEC Authorized During the Third Quarter of Fiscal
Year 2025**

(January 1, 2025-March 31, 2025)

	First Date of Authorization	Institution Name	Accreditation Status	Profit Type
1	January 2, 2025	Goodwill Career Education/ Peach Orchard	Unaccredited	Non-Profit
Notes:	Former teaching site required to become authorized.			
2	January 2, 2025	Goodwill Career Education/Broadway Center	Unaccredited	Non-Profit
Notes:	Former teaching site required to become authorized.			
3	January 2, 2025	Goodwill Career Education/Grovetown Center	Unaccredited	Non-Profit
Notes:	Former teaching site required to become authorized.			
4	January 9, 2025	Dental Staff School of Newnan	Unaccredited	For-Profit
Notes:	Dental assisting program			
6	January 28, 2025	On the Spot Healthcare Training LLC	Unaccredited	For-Profit
Notes:	Phlebotomy and EKG training			
7	January 31, 2025	Thryve.Today	Unaccredited	For-Profit
Notes:	Phlebotomy training			
8	February 3, 2025	Evangel University of the Assemblies of God	Accredited	Non-Profit
Notes:	Degree-granting institution; religious and church programming			
9	February 14, 2025	Perry Stylez Medical Beauty Institute	Unaccredited	For-Profit
Notes:	Phlebotomy training			
10	February 27, 2025	Assisting 101 - Georgia School of Dental Staffing/Brookhaven	Unaccredited	For-Profit
Notes:	Dental assisting program			
11	March 3, 2025	University of California/Irvine	Accredited	Non-Profit
Notes:	Degree-granting institution; delivering distance education			
12	March 13, 2025	Elite Health Education, LLC	Unaccredited	For-Profit
Notes:	Phlebotomy and medical coding training			
13	March 25, 2025	United States University/Atlanta	Accredited	For-Profit
Notes:	Degree-granting institution; currently delivering distance education and will seek on ground instruction in the future.			

Commissioner Squire moved to adopt the FY25 Updates to FY25 3rd Quarter Newly Authorized School Report, as amended. Commissioner Udutha seconded the motion. There was no discussion.

Upon a unanimous vote, it was RESOLVED that the FY25 3rd Quarter Newly Authorized School Report be adopted.

- **EXECUTIVE SESSION**

Commissioner Squire moved to enter Executive Session. Commissioner Udutha seconded the motion. There was no discussion.

Upon a unanimous vote at 2:10pm, the meeting of the GNPEC Board of Commissioners entered the Executive Session.

- Pursuant to *O.C.G.A. § 50-14-2(1)*, this portion of the meeting is “closed in order to consult and meet with legal counsel pertaining to pending or potential litigation, settlement, claims, administrative proceedings, or other judicial actions brought or to be brought by or against the agency”
- Report on pending litigation from Steven Walters, *Assistant Attorney General*

Commissioner Squire moved for the Commissioners to exit Executive Session. Secretary Patterson seconded the motion. There was no discussion.

Upon a unanimous vote at 2:42pm, the meeting of the GNPEC Board of Commissioners exited Executive Session.

- **EXECUTIVE SESSION**

Commissioner Adkison moved to adopt the initial decision from the Office of State Administrative Hearing, *MiTio Technologies, Inc. v. Georgia Nonpublic Postsecondary Education Commission*, as amended. Commissioner Blythe seconded the motion. There was no discussion.

Upon a unanimous vote, it was RESOLVED that the initial decision from the Office of State Administrative Hearing, *MiTio Technologies, Inc. v. Georgia Nonpublic Postsecondary Education Commission* Actions be adopted.

- **OTHER BUSINESS**

Presented by Vice Chairman Martin

- The next Quarterly Commission Meeting is August 18, 2025, at 1pm
 - Location: *GNPEC Office, 2082 East Exchange Place, Tucker, GA*
 - Agenda:
 - 10am – New Member Board Training
 - 11:30am – Headshots
 - 11:45am – Lunch
 - 12:45pm – Meetings Start


- **PUBLIC COMMENTS**

All public comments are limited to three (3) minutes per individual

- **ADJOURN**

Commissioner Blythe moved to adjourn the meeting. Secretary Patterson seconded the motion. There being no further business, the meeting was adjourned at 2:44pm.

COMMISSION CHAIR APPROVAL:


P.K. Martin (Sep 4, 2025 18:54:52 EDT)

Signature

04/09/2025

Date

COMMISSION SECRETARY APPROVAL:



Signature

29/08/2025

Date







May 19 2025 Commission Minutes

Final Audit Report

2025-09-04

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