

# BOARD MEETING MINUTES



Georgia Nonpublic Postsecondary  
Education Commission

<b>DATE</b>	Monday, October 25, 2021
<b>TIME</b>	1:00 PM
<b>LOCATION</b>	Helms College – Augusta
<b>PURPOSE</b>	Quarterly Commission Meeting

<b>Meeting Chair</b>	Toby Hinton
<b>Meeting Title</b>	NPEC Board of Commissioners
<b>Members Present</b>	<ol style="list-style-type: none"> <li>1. Toby Hinton, <b>Chair</b>, <i>Degree-Granting Institution Representative</i></li> <li>2. Dr. Norma Nunez-Cortes, <b>Vice Chair</b>, <i>At-Large Post #6</i></li> <li>3. Ryan Blythe, <i>Certificate-Granting Institution Representative</i></li> <li>4. Dr. Drew Van Horn, <i>Exempt Institution Representative</i></li> <li>5. Pranay Udutha, <i>At-Large Post #1</i></li> <li>6. Doug Roper, <i>At-Large Post #2</i></li> <li>7. P.K. Martin, <i>At-Large Post #3</i></li> <li>8. Holly Kirbo, <i>At-Large Post #5</i></li> <li>9. Kate Patterson, <i>At-Large Post #8</i></li> </ol>
<b>Members Absent</b>	<ol style="list-style-type: none"> <li>1. Amanda Shailendra, <b>Secretary</b>, <i>At-Large Post #4</i></li> <li>2. VACANT, <i>At-Large Post #7</i></li> </ol>
<b>Staff Present</b>	Dr. Laura Vieth, Associate Executive Director Adam Hawk, GA-SARA Coordinator/Division Director Phil Embry, External Auditor Pat Neri, Program Manager Maggie Rivers, Program Manager Brian Annino, NPEC/GSFC General Counsel
<b>Visitors</b>	Isabella Lugo, Office of the Attorney General Jet Toney, Georgia Independent College Association

## 1. CALL TO ORDER AND INVOCATION

Chairman Hinton called the meeting to order at 1:11 PM and gave the invocation. Chairman Hinton called the roll and a quorum was declared.

## 2. WELCOME/INTRODUCTION OF VISITORS

Chairman Hinton welcomed all the guests and visitors in attendance and thanked Helms College for providing lunch, a meeting location, and a tour of facilities.

## 3. APPROVAL OF AGENDA

Commissioner Van Horn moved to adopt the Agenda for the October 25, 2021 Quarterly Commission Meeting of the Georgia Nonpublic Postsecondary Education Commission. Commissioner Udutha seconded the motion. There was no discussion.

Upon unanimous vote, it was **RESOLVED** that the Agenda for the October 25, 2021 Quarterly Commission Meeting of the Georgia Nonpublic Postsecondary Education Commission be adopted.

## 4. APPROVAL OF MINUTES

Commissioner Patterson moved to adopt the Minutes from the July 26, 2021 Quarterly Meeting of the Georgia Nonpublic Postsecondary Education Commission. Commissioner Blythe seconded the motion. There was no discussion.

Upon a unanimous vote, it was **RESOLVED** that the Minutes from the July 26, 2021 Quarterly Meeting of the Georgia Nonpublic Postsecondary Education Commission be adopted.

Commissioner Martin moved to adopt the Minutes from the August 27, 2021 Special Called Meeting of the Georgia Nonpublic Postsecondary Education Commission. Commissioner Patterson seconded the motion. There was no discussion.

Upon a unanimous vote, it was **RESOLVED** that the Minutes from the August 27, 2021 Special Called Meeting of the Georgia Nonpublic Postsecondary Education Commission be adopted.

**5. QUARTERLY REPORT (unaudited): TUITION GUARANTY TRUST FUND**

External Auditor Phil Embry reported on the following:

- FY22 1<sup>st</sup> Quarter Report ending September 30, 2021
- Tuition Guaranty Trust Fund 1<sup>st</sup> Quarter Yearly Comparison Report

Commissioner Van Horn moved to adopt the Quarterly Report of the Tuition Guaranty Trust Fund for the three-month period ending September 30, 2021, as presented. Commissioner Kirbo seconded the motion. There was no discussion.

Upon unanimous vote, it was **RESOLVED** that the Quarterly Report of the Tuition Guaranty Trust Fund for the three-month period ending September 30, 2021, as approved by the Board of Trustees of the Tuition Guaranty Trust Fund, **be adopted**.

**6. EXECUTIVE DIRECTOR REPORT**

*Presented by Phil Embry, External Auditor*

- NPEC FY22 Operations Budget (1<sup>st</sup> Quarter, ending September 30, 2021)
- Quarterly Budget Comparison (FY21 Q1 v. FY22 Q1)

No approval required for this report.

**7. AGENCY OPERATIONS REPORT**

*Presented by Dr. Laura Vieth, Associate Executive Director*

- FY22 1<sup>st</sup> Quarter Staff Actions Report

**Staff Actions\* by the GNPEC During the First Quarter of Fiscal Year 2022  
(July 1, 2021 – September 30, 2021)**

No.	Action	Date	Institution	Resolution
1.	Cease & Desist from Attorney	July 11, 2021	Skillful Coding Techniques Prep-Academy LLC 6080 GA-42, # 110 P.O. Box 877 Ellenwood, GA 30273	Closed – 8/4/2021
2.	Cease & Desist Letter	July 21, 2021	Realtime Voice Academy 250 Langely Drive Lawrenceville, GA 30046	Hearing Requested on 8/26/21 by institution pursuant to O.C.G.A. § 20-3-250.13
3.	Request for Representation	July 22, 2021	Medical Advance Prep, Inc. 1804 East Park Avenue, 3 <sup>rd</sup> Floor Valdosta, GA 31602-5503  Medical Advanced Prep, Inc. 223 North Ashley Street, Rm. 310 Valdosta, GA 31601  Dekoya Adams, Registered Agent Medical Advance Prep, Inc. 1505 Madison Heights Dr. Valdosta, GA 31601	Request sent Attorney General 8/11/2021 to file complaint
4.	Request for Representation	August 11, 2021	Chronicles Billing, Inc. 2749 Mt Zion Parkway, Suite 100 Jonesboro, GA 30236  425 Winged Foot Drive McDonough, GA 30236	Pending with Office of the Attorney General
5.	Hearing Referral	August 26, 2021	Realtime Voice Academy 250 Langely Drive Lawrenceville, GA 30046	Pending with Office of State Administrative Hearings (continuance until October 25, 2021)
6.	Referred to Counsel	September 30, 2021	Blossom’s Grooming Academy 1368 Housers Mill Road Fort Valley, GA 31030	Pending with Agency Counsel

\*Staff actions include warning letters, cease & desist letters, cease & desist emails, student record demand letters, request for AG representation, consumer alerts, legal actions, hearing referral to OSAH, etc.

- Legislative Liaison Report, *Maggie Rivers*
- Strategic Plan Metrics Report

No approval required for this report.

## 8. AGENCY OPERATIONS REPORT

*Presented by Adam Hawk, Division Director/GA-SARA Coordinator*

- FY22 1<sup>st</sup> Quarter Newly Authorized Schools Report

### Institutions Initially GNPEC Authorized During the First Quarter of Fiscal Year 2022 (July 1, 2021- September 30, 2021)

No.	First Date of Authorization	Institution Name	Fiscal Type	Bond Amount
1	July 6, 2021	Middle Georgia School of Massage, LLC (Gray, GA) <ul style="list-style-type: none"> <li>• Unaccredited</li> <li>• Offers certificate in massage</li> </ul>	For-profit	\$30k
2	August 5, 2021	Virginia University of Integrative Medicine (Duluth, GA) <ul style="list-style-type: none"> <li>• Accredited by Accreditation Commission for Acupuncture and Oriental Medicine</li> <li>• Offers graduate degrees and certificates in acupuncture and oriental medicine</li> </ul>	Nonprofit	\$50k
3	August 9, 2021	WrightNow Solutions (Atlanta, GA) <ul style="list-style-type: none"> <li>• Unaccredited</li> <li>• Offers certificates in IT</li> </ul>	For-profit	\$75k
4	August 12, 2021	Datum Tech Academy (Stone Mountain, GA) <ul style="list-style-type: none"> <li>• Unaccredited</li> <li>• Offers a certificates in IT</li> </ul>	Nonprofit	\$75k
5	August 18, 2021	Georgia Orthodontic Assisting School (Lithonia, GA) <ul style="list-style-type: none"> <li>• Unaccredited</li> <li>• Offers certificate in dental assisting</li> </ul>	For-profit	\$20k
6	August 20, 2021	Advanced Medical Academy, LLC (Clarksville, GA) <ul style="list-style-type: none"> <li>• Unaccredited</li> <li>• Offers certificates in allied health</li> </ul>	For-profit	\$30k
7	August 23, 2021	Miami International University of Art & Design (Miami, FL) <ul style="list-style-type: none"> <li>• Accredited by Southern Association of Colleges and Schools Commission on Colleges (SACSCOC)</li> <li>• Offers degrees in art and design</li> </ul>	Nonprofit	\$50k
8	September 1, 2021	What A Blessing Training Center, LLC (Savannah, GA) <ul style="list-style-type: none"> <li>• Unaccredited</li> <li>• Offers certificates in allied health</li> </ul>	For-profit	\$50k
9	September 7, 2021	United Education Institute/ Stone Mountain (Stone Mountain, GA) <ul style="list-style-type: none"> <li>• Unaccredited</li> <li>• Offers a certificate in dental assisting, allied health, office administration, HVAC, and electrical studies</li> </ul>	For-profit	\$50k
10	September 13, 2021	OceanPointe Dental Academy of Central Georgia (Locust Grove, GA) <ul style="list-style-type: none"> <li>• Unaccredited</li> <li>• Offers certificate in dental assisting</li> </ul>	For-profit	\$50k
11	September 14, 2021	Airweb Digital (Gainesville, GA) <ul style="list-style-type: none"> <li>• Unaccredited</li> <li>• Offers a certificate in drone operation</li> </ul>	For-profit	\$20k
12	September 14, 2021	InspectionGo Academy (Tyrone, PA) <ul style="list-style-type: none"> <li>• Unaccredited</li> <li>• Offers a certificate in home inspection</li> </ul>	For-profit	\$50k
13	September 18, 2021	The Good Lord's Mobile Welding Service Welding Training (Powder Springs, GA) <ul style="list-style-type: none"> <li>• Unaccredited</li> <li>• Offers certificate in welding</li> </ul>	For-profit	\$30k
14	September 20, 2021	California State University, Northridge (Northridge, CA) <ul style="list-style-type: none"> <li>• Accredited by Western Association of Schools and Colleges (WASC Sr)</li> <li>• Offers undergraduate and graduate degrees in liberal arts</li> </ul>	State	\$20k
15	September 22, 2021	Augusta Dental Assistant School (Augusta, GA) <ul style="list-style-type: none"> <li>• Unaccredited</li> <li>• Offers certificate in dental assisting</li> </ul>	For-profit	\$30k

No.	First Date of Authorization	Institution Name	Fiscal Type	Bond Amount
16	September 23, 2021	CompTIA Tech Career Academy (Downers Grove, IL) <ul style="list-style-type: none"> <li>Unaccredited</li> <li>Offers certificate in IT support</li> </ul>	Nonprofit	\$50k
17	September 26, 2021	American K9 Connection School for Dog Trainers (Marietta, GA) <ul style="list-style-type: none"> <li>Unaccredited</li> <li>Offers certificates in dog training</li> </ul>	For-profit	\$20k
18	September 30, 2021	Guided Hands Academy (Albany, GA) <ul style="list-style-type: none"> <li>Unaccredited</li> <li>Offers certificates in allied health</li> </ul>	For-profit	\$50k

▪ Authorization Report

# GNPEC

## AUTHORIZATION OVERVIEW

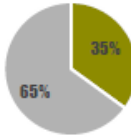
**AS OF**  
**October 13, 2021**

**Total Authorized Institutions**  
**339**

**Site Visits to Date**  
**65**

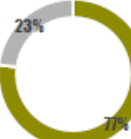
**Initial Proposals to Date**  
**35**

#### Accreditation Status



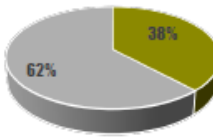
■ Accredited-117  
■ Unaccredited-222

#### Location



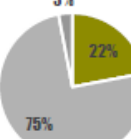
■ In-State-262  
■ Out of State-77

#### Type of Institution



■ Degree Granting-130  
■ Nondegree Granting-209

#### Profit Type



■ Non-Profit-76  
■ For-Profit-253  
■ Public-10

No approval required for this report.

**9. EXECUTIVE SESSION**

Commissioner Martin moved for the Board of Commissioners to go into Executive Session to discuss pending agency litigation. Commissioner Udutha seconded the motion. The Commission voted unanimously to enter into Executive Session.

After discussing legal matters, Commissioner Van Horn moved to close the Executive Session. Commissioner Kirbo seconded the motion. Upon a unanimous vote, the Executive Session was closed.

**10. OTHER BUSINESS**

The next Quarterly Commission Meeting is scheduled for January 24, 2022 at 1pm via Zoom teleconference.

**11. PUBLIC COMMENTS**

Chairman Hinton opened the floor for public comments. No public comments were made.

**12. ADJOURN**

Commissioner Van Horn moved to adjourn the meeting. Commissioner Udutha seconded the motion.

There being no further business, the meeting adjourned at 2:05 PM.

**COMMISSION CHAIR APPROVAL:**

*Toby Hinton*  
Toby Hinton (Mar 3, 2022 14:47 EST)

\_\_\_\_\_  
*Signature*

Mar 3, 2022

\_\_\_\_\_  
*Date*

**COMMISSION SECRETARY APPROVAL:**

*Amanda Shailendra*

\_\_\_\_\_  
*Signature*

Mar 3, 2022

\_\_\_\_\_  
*Date*









# October 25, 2021 Commission Minutes

Final Audit Report

2022-03-04

Created:	2022-03-03
By:	Kirk Shook (kshook@gnpec.ga.gov)
Status:	Signed
Transaction ID:	CBJCHBCAABAAoxVCi9xdK2u1vmNTWdAn0iQp6KC564Vn

## "October 25, 2021 Commission Minutes" History

-  Document created by Kirk Shook (kshook@gnpec.ga.gov)  
2022-03-03 - 7:07:56 PM GMT
-  Document emailed to Toby Hinton (thinton@brenau.edu) for signature  
2022-03-03 - 7:08:28 PM GMT
-  Email viewed by Toby Hinton (thinton@brenau.edu)  
2022-03-03 - 7:47:20 PM GMT
-  Document e-signed by Toby Hinton (thinton@brenau.edu)  
Signature Date: 2022-03-03 - 7:47:44 PM GMT - Time Source: server
-  Document emailed to Amanda Shailendra (amandashailendra@gmail.com) for signature  
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-  Document e-signed by Amanda Shailendra (amandashailendra@gmail.com)  
Signature Date: 2022-03-04 - 2:01:27 AM GMT - Time Source: server- IP address: 50.203.252.165
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