**GEORGIA NONPUBLIC POSTSECONDARY EDUCATION COMMISSION**

**BOARD OF COMMISSIONERS**

**UNOFFICIAL MEETING SUMMARY**

**Monday, January 27, 2020**

The quarterly commission meeting was held **via teleconference** from the office of the Georgia Nonpublic Postsecondary Education Commission, located at 2082 East Exchange, Tucker, Georgia, 30084.

**Commission members in attendance were:**

Mollie Cohen (Chair), Karen Gilbert (Vice Chair), Toby Hinton (Secretary), Dr. Arthur Vaughn, Lee Todd, Ryan Blythe, Victoria Agyekum, Norma Nunez-Cortes and Holly Kirbo.

**Commission members absent were:**

Amanda Shailendra

**GNPEC staff in attendance were:**

Kirk Shook, Executive Director

Dr. Laura Vieth, Deputy Director

Shirlene Mitchell, Administrative Supervisor/Office Manager

Pat Neri, Program Manager

Michael Kaiser, Regulatory Specialist

Adam Hawk, GA-SARA Coordinator/Program Manager

Magda Rivers, Program Manager

Phil Embry, External Auditor

**Visitors:**

Kayla Washington, Governor’s Office of Planning and Budget

Kristen Settlemire, Office of Attorney General

Brooke Heinz, Office of Attorney General

**Proceedings:**

* Chair, Mollie Cohen called the commission meeting to order at 1:00p.m.
* The Executive Director’s Report was presented by Executive Director, Kirk Shook

**a)**GNPEC FY20 Second Quarter Operations Budget, **b)**Argosy bond update, **c)**Proposed AFY20/FY21 Proposed Budget Cuts, **d)**Agency Legislation, **e)**New Contractor, **f)**Contractor retiring, **g)**Updates to Minimum Standards, **h)**Revised records retention, **i)**E-Commerce, **j)**FY19 Annual Report, **k)**TGTF & Commission Bylaws

* Report on FY20 Second Quarter Newly Authorized Schools was presented by Program Manager, Adam Hawk
* Report on FY20 Second Quarter Staff Actions

**Action Item(s):**

* The Commission evaluated and **Approved** the agenda
* The Commission evaluated and **Approved** the minutes of October 28, 2019
* The Commission **Approved** the Tuition Guaranty Trust Fund Reports for FY20 Second Quarter, as approved by the Board of Trustees
* The Commission **Approved** Policy Changes – Policy #5

**Other Business:**

* Next Commission Meeting will be held on April 20, 2020, Brenau University, Gainesville, GA

The Commission Meeting of the Georgia Nonpublic Postsecondary Education Commission adjourned at 2:00p.m.