GEORGIA NONPUBLIC POSTSECONDARY EDUCATION COMMISSION

Newsletter / November 2026

A MESSAGE FROM GNPEC'S EXECUTIVE DIRECTOR:

As we approach the Thanksgiving holiday, I want to extend my gratitude to each of you. I value and appreciate your commitment to students and your dedication to maintaining the standards that support quality education.

The work of state authorization often happens behind the scenes. It requires diligence, attention to detail, and a focus on students' interests. Your partnership, responsiveness, and dedication help strengthen educational opportunities for the residents across our state.

Thank you for the important role you play and for your continued collaboration throughout the year. On behalf of the NPEC staff, I wish you and your loved ones a happy Thanksgiving filled with rest, gratitude, and time together.

With warm regards,

Magda Rivers

Executive Director

UPCOMING HOLIDAYS

As we enter the holiday season, please remember that all application and submission deadlines remain in effect. If you anticipate being out of the office when a deadline occurs, we encourage you to submit materials early to avoid processing delays and late fees. Planning ahead helps ensure timely review and continued compliance.

REMINDERS FOR RENEWALS

Timely Renewal of Authorization:

Please be reminded that a complete Renewal of Authorization Application and applicable fees are due at least 60 days prior to your institution's authorization expiration date. For the Renewal of Authorization Application to be considered complete, all components of the application must be submitted by the Application Due Date. Please reach out to your assigned Regulatory Specialist with any questions.

Submission of application and fee(s) after the due date but prior to 30 days before expiration will be assessed a 25% late fee on the Authorization and TGTF Fees, if applicable.

Submission of application and fee(s) within 30 days of the expiration will be assessed a 50% late fee on the Authorization and TGTF Fees, if applicable.

Institutions requiring an invoice should request one well before the application deadline, as payment must be received by the due date.

Automatic nonrenewal of institutional authorization will result if the Renewal of Authorization Application and all applicable fees are not received by the expiration date. Should the institution seek to regain authorization, it must apply as a new institution (Initial Authorization Application) including being subject to all appropriate fees and bonding requirements.

RENEWAL INSIGHTS: NAVIGATING TAB 6

This month's Renewal Application Spotlight focuses on **Tab 6: Financial Information**.

As part of the renewal process, institutions must complete and submit the GNPEC Financial Statement form and report tuition, fee, refund, and enrollment information for the applicable fiscal year. All accredited institutions, as well as unaccredited institutions reporting gross tuition over $1 million, must also provide an audit.

Institutions are also required to pay the applicable Authorization Fee based on tuition revenue after refunds, subject to GNPEC's minimum and maximum fee requirements. Institutions authorized for fewer than seven years must additionally pay the Tuition Guaranty Trust Fund (TGTF) fee. Those that have completed seven TGTF payments are no longer required to contribute to the fund. The amounts due for both the Authorization Fee and TGTF Fee are auto-calculated based on information provided on Tab 6.

Before submitting the renewal application, an authorized institutional representative must certify that all information provided is accurate and that the institution remains in compliance with GNPEC laws, regulations, and standards.

UPCOMING EVENTS & STATE HOLIDAYS

- **Renewal Applicant Training Meeting:** December 1 from 10-11:30 AM*
- **State Holidays - GNPEC Closed:** Nov. 26-27, Dec. 24-25, Jan. 1

*Note that any new institutional staff are encouraged to attend the Renewal Applicant Webinar, which is held monthly. For meeting information, please contact your assigned Regulatory Specialist.

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