**Board of Commissioners**

**Georgia Nonpublic Postsecondary Education Commission**

**AGENDA**

**Quarterly Meeting/Annual Meeting**

**October 28, 2019—South College**

**1:00p.m.**

**Call to Order** & **Invocation**………………………………………………………………….………………………Holly Kirbo, Chair

**Roll Call**……………………………………………………………………………………………………………….Holly Kirbo, Chair

**Presentation on Open Meetings Act** ………………………………………………….Jennifer Colangelo, Assistant Attorney General

**Action Items**…………………………………………………………...……………………………………………... Holly Kirbo, Chair

* Approval of Agenda
* Approval of Minutes from July 29, 2019 Quarterly Meeting
* Approval of Tuition Guaranty Trust Fund Reports:
  + FY20 1st Quarter Report (July – September 2019) [Unaudited]
* Approval of 2020 Commission Meeting Dates and Locations
* Approval of NPEC Schedule of Fees (including GA-SARA fees)
* Open Floor for the reading of submitted comments or those wishing to speak regarding the Policy changes
* Approval of Policy Changes:
  + Vote to repeal the following policies:
    1. Organization
    2. NPEC General Powers and Duties
    3. Executive Director
    4. Repealed
    5. Mailing Address and Office Location
    6. Public Inspection of Rules, Polices, Orders, Decisions, and Opinions
    7. Validity of Authorization and Permits Previously Issued
    8. Criteria for Meeting Minimum Standards
    9. Payment of Fees
    10. State Review Standards
  + Vote regarding amending the following policies to ensure the language within each is current and accurate:
    1. Policy 3: Petition for Promulgation, Amendment, or Repeal of a Policy
    2. Policy 4: Minimum Standards for Educational Institutions
    3. Policy 5: Criteria for Approval for Receipt of Tuition Equalization Grant Funds for Proprietary Institutions of Higher Education
    4. Policy 6: Procedures for Biennial Review
    5. Policy 7: Collection of Tuition and Fees from Students
    6. Policy 8: Student Complaint Process
    7. Policy 9: Authorization of Massage Therapy Schools
    8. Policy 10: Tuition Guaranty Trust Fund
  + Vote regarding ratifying the following policies:
    1. Policy 11: Change of Institution Ownership
    2. Policy 12: Use of “College” or “University”
    3. Policy 13: Tuition Guaranty Trust Fund (TGTF) Claims
* Approval of Commission Bylaw Changes
* Approval of TGTF Bylaw Changes
* Commission Officer Elections (Chair, Vice Chair, and Secretary)
* TGTF Trustee Elections (5 members)
  + Pursuant to O.C.G.A. § 20-3-250.27(b)(2), “at least two members, by June 30, 2020, shall represent postsecondary education institutions”

**Executive Director Report**……………………………………………………………………………... Kirk Shook, Executive Director

* GNPEC FY20 Operations Budget (1st Quarter)
* Budget Cuts
* Strategic Plan
* Agency Legislation
* New Contractor (James Cheek) completely onboarded, New Contractor scheduled to begin on Dec. 1st to replace Tara
* SB 91 (Orthodontics School Exemption), *Maggie Rivers*
* Internship Program, *Maggie Rivers/Adam Hawk*
* Updates to Minimum Standards (pushed to future commission meeting)
* Revised Records Retention Schedule
* E-Commerce, *Laura Vieth*
* Maternity Leave, *Laura Vieth*
* Update on FY19 Annual Report
* Appointment of various staff to NASASPS Working Committees
* Dr. Vieth appointed to serve as the NASASPS Policy Committee Chair
* Commissioner Cortes appointed to serve on State Board for Physical Therapy

**Report on FY20 1st Quarter New Authorized Schools**…………………………………………………. Laura Vieth, Deputy Director

**Other Business**………………………………………………………………...……………………………………...Holly Kirbo, Chair

* Next Commission Meeting is on January 27, 2020 via teleconference

**Executive Session** …………………………………………………………...……………………………………......Holly Kirbo, Chair

* Per *O.C.G.A. § 50-14-2(1)*, this portion of the meeting is “closed in order to consult and meet with legal counsel pertaining to pending or potential litigation, settlement, claims, administrative proceedings, or other judicial actions brought or to be brought by or against the agency”
  + Report on Argosy bonds

**ADJOURN**