**BOARD MEETING MINUTES**

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|  **DATE:** | Monday, July 23, 2018 |
|  **TIME:** | 12:45 PM |
| **LOCATION:** | GNPEC, Tucker, GA |



 **Georgia Nonpublic Postsecondary**

 **Education Commission**

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| **MEETING CHAIR:** | Dr. Arthur Vaughn |  |  |
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| **MEETING TITLE:** | Board of Trustees of the Tuition Guaranty Trust Fund |

**MEMBERS PRESENT:**

Dr. Arthur Vaughn 11th Congressional District

Holly Kirbo 8th Congressional District

Mollie Cohen 2nd Congressional District

Victoria Agyekum 1st Congressional District

**MEMBERS ABSENT:**

Toby Hinton 7th Congressional District

**STAFF PRESENT:**

Corinna M. Robinson Executive Director

Dr. Laura Vieth Deputy Director

Shirlene Mitchell Office Manager

Chad Woodard Standards Administrator

Pat Neri GA-SARA Coordinator

Phil Embry External Auditor

**VISITORS:**

Brian Terry Aviation Institute of Maintenance

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1. **CALL TO ORDER**Chair, Arthur Vaughn called the meeting to order at 1:00PM.
2. **INTRODUCTION OF VISITORS**Executive Director, Corinna Robinson introduces visitor, Brian Terry, Director of Compliance with Aviation Institute of Maintenance.
3. **APPROVAL OF MINUTES**Mollie Cohen made a motion to adopt the Minutes from January 22, 2018, 2018 Quarterly Meeting of the Board of Trustees of the Tuition Guaranty Trust Fund. Holly Kirbo seconded the motion.

Upon unanimous vote it was **RESOLVED** thatthe Minutes from the January 22, 2018 Meeting of the Board of Trustees of the Tuition Guaranty Trust Fund be adopted.

1. **QUARTERLY REPORT (unaudited): TUITION GUARANTY TRUST FUND**

Executive Director, Corinna Robinson reported the following:

* Fiscal Year 2018 Third Quarter Report ending March 31, 2018
* Tuition Guaranty Trust Fund Third Quarter Yearly Comparison Report

Holly Kirbo made a motion to adopt the Quarterly Report of the Tuition Guaranty Trust Fund for the nine-month

 period ending March 31, 2018. Victoria Agyekum seconded the motion.

 Upon unanimous vote it was **RESOLVED** that the Quarterly Report of the Tuition Guaranty Trust Fund,

 for the nine-month period, ending March 31, 2018 be adopted.

**FY18 THIRD QUARTER SCHOOL CLOSURES**Executive Director, Corinna Robinson asked Deputy Director, Dr. Laura Vieth present the following:

**Master Medical Coding (Jonesboro, GA)**

a. Closed February 1, 2018

b. An unaccredited institute

c. First approved March 16, 2017

d. AAPC will maintain student records

**Georgia Atlanta College (Duluth, Georgia)**

a. Closed February 2, 2018

b. An unaccredited Institute

c. First approved April 1, 2012

d. Student records will be maintained at C.C.B. School of Atlanta (parent school)

**Albany Beauty Academy and Massage Therapy Program (Albany, Georgia)**

a. Closed February 7, 2018

b. An unaccredited Institute

c. First approved November 28, 2016

d. No student records to collect; no enrollment occurred

No approval required.

Chair, Arthur Vaughn asked if there were any further questions. There was none.

No further discussion.

1. **ADJOURNMENT**

Victoria Agyekum made a motion to adjourn the meeting. Mollie Cohen seconded the motion.

There being no further business, the meeting adjourned at 1:10 p.m.

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| **BOARD CHAIR APPROVAL:***(Signature & Date)* |  |
| **BOARD SECRETARY APPROVAL:***(Signature & Date)* |  |