**NONPUBLIC POSTSECONDARY EDUCATION COMMISSION**

**BOARD OF COMMISSIONERS**

**UNOFFICIAL MEETING SUMMARY**

**Monday, October 16, 2017**

Georgia Trade School located in Acworth, GA hosted the quarterly commission meeting.

**Commission members in attendance were:**

Clint Hobbs (Chair), Dr. Arthur Vaughn (Vice Chair), Holly Kirbo (Secretary), Karen Gilbert, Lee Todd, Deb Wade, Victoria Agyekum, Toby Hinton, Mollie Cohen, Dr. Martha Nesbitt, Ryan Worsley and Shelley Nickel (via conference call).

**Commission members absent were:**

Norma Nunez-Cortes

Amanda Shailendra

**NPEC staff in attendance were:**

Executive Director, Corinna M. Robinson

Deputy Director. Laura Vieth

Office Manager, Shirlene Mitchell

Standards Administrator, Kimberly Searcy

Standards Administrator, Magda Rivers

**Visitors:**

None

**Proceedings:**

* Chair, Clint Hobbs called the commission meeting to order at 12:49p.m.
* The Commission evaluated and approved the agenda.
* The Commission evaluated and approved the meeting minutes of April 18, 2017 and July 17, 2017.
* Report given on NPEC FY18 Operating Budget for the First Quarter ending on September 30, 2017.
* Election of Board Commission Officers for FY2018.
* Election of Tuition Guaranty Trust Fund Board of Trustees for FY2018.

**Action Item(s):**

The Tuition Guaranty Trust Fund Report for Fourth Quarter of FY2017 - Approved

The Tuition Guaranty Trust Fund Report for First Quarter of FY2018 - Approved

**Executive Director’s Report:**

The Executive Director, Corinna Robinson, reported on the following: Staff announcements, Financial Viability Assessment Annual Report for FY17, FY18 First Quarter Report of Newly Authorized Schools, Fiscal Year 2018 Agency Strategic Plan and Commission Bylaws.

**Other Business:**

* Chair, Clint Hobbs was presented with a Resolution of Faithful Service from the members of the Nonpublic Postsecondary Education Commission and the staff of the Nonpublic Postsecondary Education Commission.

The next Commission meeting will take place in January of 2018. The specific date, time and location will be determined later.

The Commission meeting of the Nonpublic Postsecondary Education Commission adjourned at 1:47p.m.