

BOARD MEETING MINUTES



Georgia Nonpublic Postsecondary
Education Commission

DATE: Monday, April 8, 2019

TIME: 11:00 A.M.

LOCATION: Via Teleconference, GNPEC,
Tucker, GA

MEETING CHAIR: Holly Kirbo

MEETING TITLE: Special Called Commission Meeting – GNPEC Proposed Schedule of Fines

MEMBERS PRESENT:

Holly Kirbo, **Chair**

Mollie Cohen, **Vice Chair**

Lee Todd

Amanda Shailendra

Dr. Arthur Vaughn

Karen Gilbert

Norma Nunez-Cortes

VACANT

MEMBERS ABSENT:

Toby Hinton

Victoria Agyekum

Ryan Blythe

STAFF PRESENT:

Kirk Shook

Executive Director

Dr. Laura Vieth

Deputy Director

Shirlene Mitchell

Office Manager

VISITORS:

Susan Haynes

Assistant Attorney General

1. CALL TO ORDER

Chair, Holly Kirbo called the meeting to order at 11:03A.M.

2. Executive Director's Report

Executive Director, Kirk Shook commented on the following:

- Upcoming quarterly Commission Meeting in Savannah Georgia on April 29, 2019
 - a. Hotel reservation at the government per diem rate will expire 12 midnight
 - b. The agenda for the Savannah Commission Meeting will be completed and ready for distribution after Executive Director Shook return from the NASASPS conference
 - c. Argosy University update will be given during the Commission Meeting in Savannah

Executive Director Shook asked the Commission if there were any questions.

There were none.

3. APPROVAL OF AGENDA

Karen Gilbert made a motion to **ADOPT** the Agenda for the April 8, 2019 Special Called Commission Meeting of the Georgia Nonpublic Postsecondary Education Commission. Dr. Arthur Vaughn seconded the motion.

Upon unanimous vote it was **RESOLVED** that the Agenda for the April 8, 2019 Special Called Meeting be adopted.

4. APPROVAL OF MINUTES

The Commissioners reviewed the minutes from March 26, 2019 Special Called Meeting of the Georgia Nonpublic Postsecondary Education Commission and Commissioner Cohen suggested that the following sentences be grammatically changed:

Section number 5, under "The following approvals transpired" and section "E" read:

"Holly Kirbo motioned that the Commission move to **ADOPT** this "Future Process" of an ALJ hearing as an initial decision, subject to the Commission's final approval for the final decision as the "Future Process", unless the Commission decides to change at any time.

Upon unanimous vote it was **RESOLVED** that the Commission adopt this "Future Process" of an ALJ hearing as an initial decision, subject to the Commission's final approval for the final decision as the "Future Process", unless the Commission decides to change at any time, **be adopted.**"

This change was acknowledged.

Mollie Cohen made a motion to **ADOPT** the minutes from March 26, 2019 Special Called Meeting of the Georgia Nonpublic Postsecondary Education Commission. Norma Nunez-Cortes seconded the motion.

Upon unanimous vote it was **RESOLVED** that the minutes from the March 26, 2019 Special Called Meeting of the Georgia Nonpublic Postsecondary Education Commission be adopted.

5. DISCUSSION AND APPROVAL OF PROPOSED GNPEC SCHEDULE OF FINES FOR VIOLATIONS OF O.C.G.A. §20-3-250.7 or O.C.G.A. §20-3-250.8 OR FAILURE OR REFUSAL TO DEPOSIT RECORDS AS REQUIRED BY O.C.G.A. §20-3-250.17

Deputy Director, Dr. Laura Vieth presented, and the following was discussed:

- GNPEC law should be more precise with the specifics of fines to an institute who is in violation of relinquishing student records as requested
- Susan Haynes, Assistant Attorney General suggested that GNPEC propose a "schedule of fines" to assist with these violations
- Implementing these "schedule of fines" will assist in an ongoing case between CCME Training Services and GNPEC. CCME has not relinquished student records as requested by GNPEC.

The Commission reviewed the proposed Schedule of Fines and Chair Kirbo suggested that the following be added to the language of the Schedule of Fines:

Number "1", and section "d" should read: "Includes *violations of* directives to exempt institutions or those potentially eligible for exemption (O.C.G.A. §20-3-250.8).

This change was acknowledged.

Holly Kirbo made a motion to **ADOPT** GNPEC's Proposed Schedule of Fines for violations of O.C.G.A. §20-3-250.7 or O.C.G.A. §20-3-250.8 or failure or refusal to deposit records as required by O.C.G.A. §20-3-250.17. Norma Nunez-Cortes seconded the motion.

Upon unanimous vote it was **RESOLVED** that GNPEC's Proposed Schedule of Fines for violations of O.C.G.A. §20-3-250.7 or O.C.G.A. §20-3-250.8 or failure or refusal to deposit records as required by O.C.G.A. §20-3-250.17, **be adopted.**

6. OTHER BUSINESS

There was none.

7. ADJOURN

Dr. Arthur Vaughn made a motion to adjourn the meeting. Holly Kirbo seconded the motion.

There being no further business, the meeting adjourned at 11:22 a.m.

BOARD CHAIR APPROVAL:
(Signature & Date)

Holland C. Kirbo

**BOARD SECRETARY
APPROVAL:**
(Signature & Date)

[Handwritten Signature]